Required Documentation

The following information is required when applying for assistance. <mark>You must provide</mark> proof of ALL income, assets, benefits, and expenses for ALL household members. Failure to provide verifications may result in denial of your application. <mark>Bring your verifications with you to your scheduled interview.</mark>

IDENTIFICATION:

- Picture ID (driver's license, school ID, etc.)
- Social Security Card
- Citizenship and Residency Documentation (VISA, resident alien card, etc.)
- Veteran's Status (DD214, military issued ID)

INCOME/ASSETS/BENEFITS:

Verification of all household income for the past six (6) months including but not limited to:

Wage Stubs	Veteran's Disability/Pension	Rental Income
Self-Employment Records (YTD Profit/Loss Statement)	Crime Victims Compensation	Land-Trust Payments/Per-Capita Payments
Unemployment Benefits	Food Stamp Benefits	Investment Income
Worker's Compensation	TAFI Benefits	School Financial Aid
Alimony	ICCP Benefits	Family Financial Assistance
Child Support	Survivor Benefits	Garnishment Income
Social Security Benefits		OTHER
Retirement Pension (IRA, 401k, etc.)		

- Federal and State income tax returns (most recent year filed).
- Statements for all checking, savings, money market accounts, IRAs, certificates of deposit, stocks, bonds, mutual funds, real estate, retirement investments, etc.

Verifications of any assistance received from other agencies or assistance programs including but not limited to:

Energy Assistance	SEICCA	Aid for Friends
Subsidized Housing	Project Share	Salvation Army
Phone Assistance	Church Assistance	St. Vincent de Paul

EXPENSES:

Proof of all monthly household expenses and all outstanding debts including but not limited to:

Mortgage Statement	Telephone	Fuel for Transportation
Rental Lease	Food/Non-Food	Loan Payments
Lot Space Lease	Car Payment	Taxes
Heat	Insurance (auto, home, life, etc.)	Court Ordered Fines
Electrical	Child Support	Medical Payments (hospital, doctor, prescription)
Water/Sewer/Garbage	Child Care	OTHER