

BINGHAM COUNTY RESOLUTION 2026-47

RESOLUTION REGARDING THE DESTRUCTION OF ELECTION RECORDS
MAINTAINED BY THE CLERK'S OFFICE

WHEREAS the Bingham County Clerk has requested permission to destroy certain election records; and,

WHEREAS Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS Idaho Code §34-217 specifically addresses election records; and

WHEREAS the Bingham County Clerk has represented that the records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in the above-referenced sections of the Idaho Code; and

WHEREAS none of the records for which destruction is requested are required to be kept by the County permanently and indefinitely pursuant to Idaho Code §31-709.

THEREFORE, it is hereby resolved:

That the following **March 9, 2021** Blackfoot, Snake River, and Bonneville School Districts Supplemental Levies and Blackfoot & Shelley School District Special Obligation Bond records may be disposed of pursuant to Idaho Code §34-217(1) (a-g) as being at least **five years**, from the date the records were created:

Combination Election Record and Poll Books, including the ballot accounting pages.

That the following may be disposed of pursuant to Idaho Code §34-217(2) (a-g) as being at least **two years**, from the date the records were created:

May 21, 2024 Snake River and Aberdeen Supplemental Levy Elections records

May 21, 2024 Moreland Cemetery Permanent Override Levy Elections records

May 21, 2024 Bingham County Commissioners Advisory Question records

Completed absentee ballot request forms; tally books; voted ballots; any ballots that were required to be duplicated before being counted; certified lists of candidates or declaration of candidacy forms from special districts used for ballot preparation; certified ballot language from special districts for any question placed on the ballot; absentee ballot affidavit envelopes, including the indication of the signature's acceptance or rejection; ballot stubs; correspondence relating to an elector's voter registration; logic and accuracy test ballot decks; write-in packets; test ballots; oaths; and transport carrier logs.

That the following may be disposed of pursuant to Idaho Code §34-217(3) (a-f) as being **one year** from the date the records were created:

May 20, 2025 Blackfoot School District Supplemental Levy Elections records

May 20, 2025 Shelley School District Special Obligation Bond Election records

May 20, 2025 North Bingham and Snake River School/Community Library District Trustee Election records

May 20, 2025 Bingham County Ambulance District Temporary Override Levy

May 20, 2025 Moreland Cemetery District Temporary Override Levy

Notice of election; personal identification affidavits; ballot tracking logs; automated tabulation election logs; receipt of supplies; copy of the election definition and program used in tabulating ballots electronically and in the ballot marking device; record of the number of ballots printed and furnished to each polling place; and oath of challenge forms.

That the following **May 19, 2026** Primary Election records may be disposed of pursuant to Idaho Code §34-217(4) as being at least **sixty (60) days** from the date the records were created:

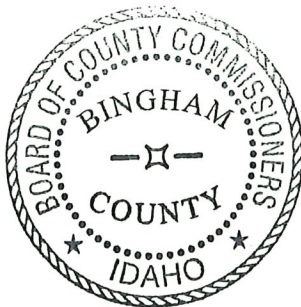
Correspondence relating to an elector's unused ballots, spoiled ballots, stamps, voter sequence charts, absentee voted ballot envelopes, supply envelopes, locks, voter lists, duplicate poll books and test ballots.

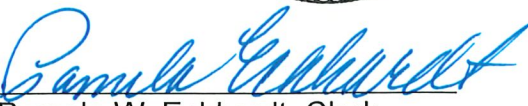
Furthermore, such records may be destroyed after July 31, 2026

Signed and dated this 31 day of July, 2026

BINGHAM COUNTY COMMISSIONERS

ATTEST:




Pamela W. Eckhardt, Clerk


WHITNEY MANWARING, Chairman


DREW JENSEN, Commissioner


ERIC JACKSON, Commissioner