

STATE OF IDAHO)
 : ss. Monday, March 2, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

APPROVAL OF COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda as posted.

Decision: Commissioner Jensen moved to approve the Commissioners Agenda for March 2, 2026, as posted. Commissioner Jackson seconded. All voted in favor. The motion carried.

STAFF MEETING

Present: Donavan Harrington- County Assessor
 Debbie Cunningham- Chief Deputy Assessor
 Dusty Whited- Public Works Director
 Jimmy Roberts- County Coroner
 Scott Reese- Emergency Services/Parks & Recreation
 Sheri Landon- Magistrate/District Court Supervisor
 Laraine Pope- Human Resources Director
 Jason Marlow- Facilities Manager
 Tiffany Olsen- Planning & Development Director
 Shawn Hill- Probation Department Director
 Ryan Jolley- Prosecutor
 Tanna Beal- County Treasurer
 Carmen Willmore- Extension Office
 Matt Galloway- IT Director
 Megan Kearsley- Elections Director
 Gordon Croft- Blackfoot Chief of Police

Excused: Pamela Eckhardt- County Clerk
 Laura Lora- Chief Deputy Clerk/Payroll
 Cody Lewis- Treatment Court Coordinator
 Jeff Gardner- Sheriff

The Commissioners met with department heads and Elected Officials for the March 2026 Staff Meeting. Commissioner Jensen conducted the Staff Meeting.

Pledge of Allegiance: Commissioner Jensen conducted.

Approval of Minutes for Staff Meeting held in February 2026: There were no changes to be made and the minutes for Staff Meeting held in February 2026 were approved as written.

Special Presentation: None.

Safety Concerns: None.

Employee Years of Service Recognition: None.

Chairman Manwaring: Had no updates at this time.

Commissioner Jackson: Stated that Lieutenant Fellows of the Sheriffs Office has officially retired after 20 years of service to Bingham County.

Commissioner Jensen: Had no updates at this time.

Donavan Harrington: Had no updates at this time.

Dusty Whited: Had no updates at this time.

Jimmy Roberts: Had no updates at this time.

Scott Reese: Stated that he would like to thank Dusty Whited and his department for getting the fallen trees taken care of at North Bingham Park.

Sheri Landon: Stated that she would like to thank Jason Marlow, Matt Galloway and their departments for their assistance within the Courts to switch to the state system.

Laraine Pope: Had no updates at this time.

Jason Marlow: Stated that the remodel of the breakroom within the jail is complete. Mr. Marlow stated that there is a new employee within the Building Maintenance department, Wyatt Jones.

Tiffany Olsen: Had no updates at this time.

Shawn Hill: Stated that there is a new employee within the Probation Department, Tyler Randall, who is a Misdemeanor Probation Officer.

Ryan Jolley: Had no updates at this time.

Tanna Beal: Stated in light of Lieutenant Fellows retiring, she would like to extend her thanks to him and his assistance with bank runs for the Treasurers Office.

Carmen Willmore: Stated that beef weigh-in starts Saturday, 4-H scholarships are open and due at the end of the month with interviews being held in April.

Matt Galloway: Stated the new access control system for the 1st floor of the Courthouse will be implemented within the next two weeks. Sgt. Kent will be getting in touch with each department to scan fobs into the new system.

Megan Kearsley: Stated that County candidate filing starts today and goes until March 13th. If anyone is interested in who has filed to run, please visit voteidaho.gov.

Chief Gordon Croft: Stated that there will be an ISU Intern working in the Detective Division for the next month and that a full evidence audit will be conducted. Chief Croft also announced that he will be retiring at the end of April.

Lindsey Gluch, Commission Clerk, stated that she would like to remind everyone that when attending a Commissioners meeting, please keep talking to a minimum as the recording is very sensitive and picks up even whispering which makes it hard to get a clear recording.

Second, Ms. Gluch reminded everyone if they will be proposing an item to the Board of County Commissioners that includes any type of agreement or contract, please have Legal Counsel review it prior to submitting a request for meeting.

Commissioner Jensen stated next Staff Meeting is scheduled for Monday, April 6, 2026, at 8:30 a.m.

Nothing further.

PROBATION DEPARTMENT

Present: Shawn Hill- Probation

The Board met with Shawn Hill to receive updates for the Probation Department.

BUILDING MAINTENANCE

Present: Jason Marlow- Facilities Manager

The Board met with Jason Marlow to receive updates for the Building Maintenance Department.

PUBLIC HEARING TO INCREASE FEES FOR THE BINGHAM COUNTY PLANNING & DEVELOPMENT DEPARTMENT

Present: Tiffany Olsen- Planning & Development Director
Amanda Williard- Planning & Development Permit Technician & Planner Assistant

The Board held a Public Hearing to increase fees for the Bingham County Planning & Development Department. Chairman Manwaring welcomed all to the Public Hearing and introductions were held for the record.

Ms. Olsen reviewed the proposed fee increases, which were as follows:

PLANNING & DEVELOPMENT SERVICES FEES

LAND USE APPLICATIONS		
Title of fee	Current Fee	Proposed Fee
Comprehensive Plan Text Amendment	\$500	\$500 + publication and mailing
Comprehensive Plan Map Amendment	\$500	\$500 + publication and mailing
Zoning Ordinance Text Amendment	\$500	\$500 + publication and mailing
Zoning District Amendment	\$550	\$500 + publication and mailing
Subdivision Plat (4 lots or less) (in addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor)	\$450	\$450 + publication and mailing

Subdivision Plat (5 lots or more) (in addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor)	\$450	\$550 + publication and mailing
Subdivision Plat with a Comprehensive Plan Map Amendment and/or Zoning Amendment	\$0	An additional \$350.00 to Subdivision Fee
Subdivision in a Floodplain designated area (additional fee per plat)	\$0	\$150
Subdivision Plat Request for Extension of Time	\$0	\$100
Planned Unit Development (in addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor)	\$650+\$20/lot	\$750 + publication and mailing
RV Park/Campground/Manufactured Home Park	\$0	\$450 + \$25/spot and publication and mailing
Conditional Use Permit	\$350	\$450 + publication and mailing
Specific Land Uses:		
Gravel Mining/Mineral Extraction	\$350	\$750 + publication and mailing
Telecommunication (cell) Towers	\$350	\$750 + publication and mailing
Agrisolar		\$750 + publication and mailing
Commercial Wind or Solar or Battery Energy		\$1,500 + publication and mailing
Commercial Wind or Solar with Battery		\$2,000 + publication and mailing
Confined Animal Feeding Operation	\$350	\$1,000 + publication and mailing
Variance	\$350	\$350+ publication and mailing
Vacation/Validation Applications (Subdivisions, Roads, Easements, etc.)	\$400 + publication and any survey work	\$400 + publication, mailing, and any survey work
Agricultural Protection Area	\$0	\$250 + publication and mailing
APPEALS/RECONSIDERATIONS		
Title of fee	Current Fee	Proposed Fee

Appeal of an Administrative Decision to the Planning and Zoning Commission	\$150	\$300
Reconsideration of an Administrative Decision from the Planning and Zoning Commission to the Board of County Commissioners	\$0	\$300
Appeal of Planning and Zoning Decision to the Board of County Commissioners	\$150 + publication, mailing, and any survey work	\$300
Reconsideration of the Board of County Commissioners' Decision	\$150 + publication, mailing, and any survey work	\$300
OTHER FEES		
Administrative Approvals	\$0	\$200
Zoning/Land Use Siting Determination Letter (ex., Home Occupations, Vessel Dealers License, etc.)	\$0	\$100
Division Right/Property Research	\$50 + Title Report	\$100 per parcel or original parcel, with a maximum of \$500
Development Agreement	\$0	\$200
Amendment to Development Agreement	\$0	\$100
Non-Conforming Use Determination	\$0	\$200
FLOODPLAIN DEVELOPMENT FEES		
Floodplain Development Permit	\$100	\$150
With No-Rise and/or H&H Analysis	\$100	\$300
Subdivision in a floodplain designated area (additional fee per plat)	\$0	\$150
PLATTING FEES FOR SUBDIVISION DEVELOPERS (Billed by the Assessors' Office)		
Title of fee	Current Fee	Proposed Fee
Preliminary Plat Review	Up to 20 lots: \$200 Over 20 lots: \$200 plus \$10/lot	Up to 20 lots: \$300 Over 20 lots: \$300 plus \$25/lot
Final Plat Review	\$300 plus \$10/lot	\$400 plus \$25/lot
Preliminary and Final Plat reviews that require three (3) or more reviews	\$150 per review	\$150/each review after the third

Irrigation Verification Inspection	\$0	\$25/lot with a \$100 minimum
Development Drawings/Improvement Plan Review	\$210 plus \$10/lot	\$210 plus \$10/lot

All permits will be charged a \$25.00 technology fee

No refunds will be allowed past the seven (7) day period after submittal

The County's use of any consultant, surveyor, engineer, or other professional: Fees for the actual cost of work performed or by contracted price

Amendments to approved Applications will be charged the same amount as the original fee

BUILDING & INSPECTION FEES

Title of fee	Current Fee per sq ft.	Proposed Fee per sq. ft.
Main Floor	\$88	\$88
Addition	\$78	\$78
Additional Floor	\$39	\$39
Basement - Finished	\$20	\$20
Framed Garage (attached)	\$16	\$16
Carport	\$10	\$10
Patio or Deck	\$8	\$8
Covered Patio/Porch/Deck	\$10	\$10
Foundation only	\$8	\$8
Pole Building	\$16	\$16
Shop	\$20	\$20
Pre-manufactured Shed	\$10	\$10
Manufactured Home Setting Permit	\$150	\$150 single \$200 double \$250 triple
Move Residence (does not include Setting Fee)	\$250 + SF Foundation	\$250 + SF Foundation
Declaration of Real Property for Manufactured Home if an on-site inspection is required	\$0	\$100
Addressing Fee (per address)	\$100 \$50 to R&B \$50 to P&D	\$100 \$50 to R&B \$50 to P&D
Building Without an Issued Permit	Double the Permit Fee	Double the Permit Fee
Failure to Request Inspection	25% of Permit Fee	25% of Permit Fee
Re-inspection/hr. (when corrections are not prepared or the site is not ready for inspection)	\$100 after the 2 nd failed inspection \$150 after the 3 rd failed inspection	\$100 after the 2 nd failed inspection \$150 after the 3 rd failed inspection
Inspection outside of normal business hours (minimum charge of 2 hours)	\$50/hr	\$50/hr

Inspections for which no fee is specifically indicated (minimum charge of 2 hours)	\$50/hr	\$50/hr
Plan Review Accessory Structure Residential Structure Commercial Structure	\$100 deposit \$0 25% of Permit Fee	20% of Permit Fee 40% of Permit Fee
Additional Plan Review (1hr minimum)	\$50/hr	\$50/hr
Agricultural Exempt Siting Permit	\$100	\$200
Reinstatement Fee for Expired Building Permit (within current IRC/IBC)	\$0	50% of the Original Permit Fee
Reinstatement Fee for Expired Building Permit	\$0	New Permit Fee
Floodplain Development Permit With No-Rise and/or H&H Analysis	\$100 \$100	\$150 \$300
Moving into a structure without a Certificate of Occupancy/Completion	\$0	Double the Permit Fee
Construction Board of Appeal Fee	\$150 + publication and mailing	\$300 + publication and mailing
Mechanical Fees		
Sq. Footage of SFD, Duplex, Townhome	Current Fee	Proposed Fee
Up to 1,500	\$100	\$150
1,501 to 2,500	\$150	\$200
2,501 to 3,500	\$200	\$250
3,501 to 4,500	\$250	\$300
Over 4,500	\$250 + \$50 for each additional 1,000 sq ft.	\$300 + \$50 for each additional 1,000 sq ft.
Type of System	Current Fee	Proposed Fee
New retrofit gas piping with 1 appliance	\$75.00 + \$25 for each additional appliance	\$100.00 + \$25 for each additional appliance
Furnace, A.C, Heat Pump, Fireplace, New HVAC appliance (no new gas piping)	\$65 each	\$75 each
Minor installation (dryer exhaust, bathroom, kitchen exhaust fans)	\$25 each	\$25 each
Wood-burning fireplace/pellet stove installation	\$65	\$75
Gas meter re-installation or gas piping change-over	\$50	\$50
Hydronic heating system	\$75	\$100
Manufactured home gas piping / hook-up	\$50	\$75
Commercial	1% Bid Cost (\$200 min.)	2% Bid Cost (\$200 min.)

The County's use of any consultant, surveyor, engineer, or other professional: Fees for the actual cost of work performed or by contracted price

All permits will be charged a \$25.00 technology fee

No refunds will be allowed past the seven (7) day period after submittal

BUILDING PERMIT VALUATION TABLE (RESIDENTIAL)

Total Valuation	Current Fee
\$1 to \$500	\$16.50
\$501 to \$2,000	\$16.50 for the first \$500.00 plus \$2.20 for each additional \$100.00
\$2,001 to \$25,000	\$49.50 for the first \$2,000.00 plus \$9.90 for each additional \$1,000
\$25,001 to \$50,000	\$277.30 for the first \$25,000.00 plus \$7.15 for each additional \$1,000
\$50,001 to \$100,000	\$455.95 for the first \$50,000.00 plus \$4.95 for each additional \$1,000
\$100,001 to \$500,000	\$762.85 for the first \$100,000.00 plus \$3.85 for each additional \$1,000
\$500,001 to \$1,000,000	\$2,243.45 for the first \$500,000.00 plus \$3.30 for each additional \$1,000
\$1,000,001 to \$5,000,000	\$3,915.45 for the first \$1,000,000.00 plus \$2.20 for each additional \$1,000
\$5,000,001 to \$10,000,000	
\$10,000,001 and up	

BUILDING PERMIT VALUATION TABLE (COMMERCIAL)

Total Valuation	Current Fee
\$1 to \$500	20.00
\$501 to \$2,000	\$20.62 for the first \$500.00 plus \$2.75 for each additional \$100.00
\$2,001 to \$25,000	\$61.90 for the first \$2,000.00 plus \$12.40 for each additional \$1,000
\$25,001 to \$50,000	\$346.60 for the first \$25,000.00 plus \$9.00 for each additional \$1,000
\$50,001 to \$100,000	\$570.00 for the first \$50,000.00 plus \$6.20 for each additional \$1,000
\$100,001 to \$500,000	\$953.50 for the first \$100,000.00 plus \$4.80 for each additional \$1,000
\$500,001 to \$1,000,000	\$2804.50 for the first \$500,000.00 plus \$4.10 for each additional \$1,000
\$1,000,001 to \$5,000,000	\$4894.50 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000

Chairman Manwaring asked if there was any testimony in favor, neutral or opposition, to which there was none, and the Public Hearing was closed.

The Commissioners held deliberation and there were no concerns in regard to the proposed increases.

Decision: Commissioner Jackson moved to approve the proposed fee increase for the Planning & Development Department as proposed by Ms. Olsen. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 4, 2026


PAMELA W. ECKHARDT, CLERK


WHITNEY MANWARING, CHAIRMAN

Lindsey Gluch- Commission Clerk-----

STATE OF IDAHO)
 : ss. **Wednesday, March 4, 2026**
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jensen
 Commissioner Jackson
 Lindsey Gluch- Commission Clerk

APPROVAL OF COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda for March 4, 2026, as posted.

Decision: Commissioner Jensen moved to approve the Commissioners Agenda for March 4, 2026, as posted. Commissioner Jackson seconded. All voted in favor. The motion carried.

COLLEGE OF EASTERN IDAHO

The Board approved one (1) Certificate of Residency document, which was sent to the College of Eastern Idaho for the following students: Kaysia K. Horne and Allicia J. Johnson.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

RESOLUTION 2026-16

The Board met to approve and sign Bingham County Resolution 2026-16, a resolution for the destruction of records within the Assessors Office/DMV.

Decision: Commissioner Jensen moved to approve Bingham County Resolution 2026-16, a resolution for the destruction of records within the Assessors Office/DMV. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved/signed as follows:

**BINGHAM COUNTY
RESOLUTION 2026-16**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE ASSESSORS OFFICE/DEPARTMENT OF MOTOR VEHICLES**

WHEREAS the Bingham County Assessors Office/Department of Motor Vehicles has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Assessors Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

Assessors Office

February 2025

Title and Title Applications

THEREFORE, it is hereby resolved that: The Assessors Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 4th day of March 2026.

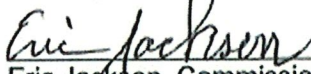


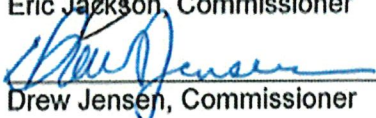
ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

APPROVAL OF REASON & DECISION FOR THE REQUEST FOR RECONSIDERATION OF THE BOARD OF COUNTY COMMISSIONERS REASON & DECISION DATED JANUARY 9, 2026, FILED BY JOHN HEPTON PERTAINING TO THE PINGREE I AND II TRUST

The Board met to approve and sign the Reason & Decision for the Request for Reconsideration of the Board of County Commissioners Reason & Decision dated January 9, 2026, filed by John Hepton, pertaining to the Pingree I and II Trust.

Chairman Manwaring confirmed with both Commissioner Jackson and Commissioner Jensen that if there were changes to be made, those had been completed. Both confirmed there were no changes to be made.

Decision: Commissioner Jackson moved to approve and sign the Reason & Decision for the Request for Reconsideration of the Board of County Commissioners Reason & Decision dated January 9, 2026, filed by John Hepton Pertaining to the Pingree I and II Trust. Commissioner Jensen seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Chad Kent- Sheriffs Office Sergeant
Devin Trujillo- Sheriffs Office Sergeant for Detectives
Kris Talbot- Sheriffs Office Detention Sergeant
Jason Marlow- Facilities Manager
Paul Rogers- County Legal Counsel

The Board met to receive an update from the Sheriffs Office, along with discussion regarding a submitted prior approval for purchase of industrial office door, hinges and closer from Architectural Building Supply, to be used within the Detectives Division.

Sgt. Trujillo explained that this door will be used for the remodel project of the old kitchen area in the Detectives Office, to be remodeled and used for secure evidence staging and storage, as well as creating an additional office space.

Said purchase is in the amount of \$2,819.39 and it is proposed to be paid from 05-02-805-0050 (Justice Fund- Sheriff- Capital Equipment).

Decision: Commissioner Jensen moved to approve the prior approval for purchase of industrial office door, hinges and closer from Architectural Building Supply, to be used within the Detectives Division. Said purchase is in the amount of \$2,819.39 and it is proposed to be paid from 05-02-805-0050 (Justice Fund- Sheriff- Capital Equipment). Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both voted in favor. The Board moved into Executive Session at 9:01 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 9:21 a.m.

Decision: Commissioner Jensen moved to approve the Solid Waste Lead Offer at an N12, Step 2 (\$18.55). Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve the Truck Driver Offer at PW4, Step 1. Commissioner Jensen seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
Kraig Edwards- Weeds Supervisor
Paul Rogers- County Legal Counsel

The Board met with Dusty Whited to discuss updates within the Public Works Department, along with other agenda items.

Discussion was held in regard to a Credit Application for Blackhawk Industrial, to be used as a vendor for purchase. Said Credit Application is in the amount of \$5,000.00.

The Board had no concerns.

Decision: Commissioner Jensen moved to approve and sign the Credit Application for Blackhawk Industrial in the amount of \$5,000.00. Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regard to the submitted prior approval for purchase of mag chloride. Said purchase is in the amount of \$29,536.00 for 200 tons, which is to be paid from Fund: 32-00-659-01.

Decision: Commissioner Jackson moved to approve the submitted prior approval for purchase of mag chloride. Said purchase is in the amount of \$29,536.00 for 200 tons, which is to be paid from Fund: 32-00-659-01. Commissioner Jensen seconded. All voted in favor. The motion carried.

Next, discussion was held in regard to the 2026 scheduled road maintenance and budget. Mr. Whited explained that several years ago the Commissioners increased the budget so that 1/7 of the paved roads could be covered each year. Mr. Whited stated this is the national recommended standard and that a surface treatment and maintenance on a 7-year rotation.

Mr. Whited stated this year the budget is \$2.1 million and everything that is scheduled to be done this year is approximately \$84,000.00 more than what is within the budget. Currently it is 2 ½ miles short of hitting the 1/7 that is recommended and the reason for that is the some of the roads are wider than the normal 24-foot road.

Mr. Whited stated there are a few options and that if the Board would like to remain as it is currently with the budget, there needs to be \$84,000.00 worth removed from the schedule. Mr. Whited referred to District 3 map and stated that he highlighted 3 miles of Uma Road that was scheduled for a micro-seal and if that is removed, that would save approximately \$89,000.00. Chairman Manwaring asked Mr. Whited if Uma Road was well traveled, to which Mr. Whited stated it is not well traveled but is in poor shape and needs patching and work don't prior to micro-sealing. The second option would be to use the Local Bridge Line item within Special Projects Fund, which is \$150,000.00 and could cover \$84,000.00. Mr. Whited stated that with all of the bridge replacements that have been done over the last few years using grant funding, this leaves additional funding that has been used on epoxy coatings on concrete bridge decks.

Mr. Whited stated that he would propose keeping up with the lane miles and using funds from the Local Bridge Line Item to cover cost.

The Board stated that they would be more in favor of keeping up with the lane miles, overspend the fund that payment should come from and open the budget to cover the cost as proposed.

Decision: Commissioner Jensen moved to approve the 2026 road maintenance and budget, to keep up with the lane miles, overspend the proper line item where payment should come out and open the budget to cover the cost. Commissioner Jackson seconded. All voted in favor. The motion carried.

HUMAN RESOURCES

Present: Laraine Pope- Human Resources Director
Paul Rogers- County Legal Counsel

The Board met with Laraine Pope to receive updates from within the Human Resources Department, along with approval of Bingham County Resolution 2026-19, a resolution amending the Bingham County Employee Handbook, specifically Section 18 in order to add an additional subsection 18.6, which will state "Employees who are in a department which works 4 x 10 hour shifts are allowed to take a county recognized holiday on a different county designated day to make up for the 40 hour work week".

The Board had no concerns.

Decision: Commissioner Jackson moved to approve Bingham County Resolution 2026-19, a resolution amending the Bingham County Employee Handbook, specifically Section 18 in order to add an additional subsection 18.6, which will state "Employees who are in a department which works 4 x 10 hour shifts are allowed to take a county recognized holiday on a different county designated day to make up for the 40 hour work week". Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION NO. 2026-19
A RESOLUTION AMENDING THE
BINGHAM COUNTY EMPLOYEE HANDBOOK**

Be It ordained by the Board of County Commissioners of Bingham County, Idaho:

1. At an Open Meeting held on Wednesday, March 3, 2026 the Board of County Commissioners unanimously voted to amend Section 18, to add Subsection 18.6.
2. Bingham County Personnel Handbook, Section 18, is hereby amended within the Bingham County Employee Handbook, to add Subsection 18.6.
3. Bingham County Personnel Handbook, the section as explained above will now be as follows:

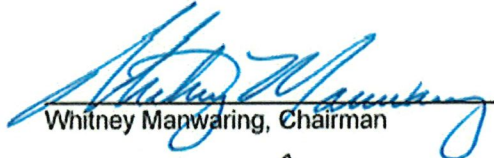
18.6 Employees who are in a department which works 4 x 10 hour shifts are allowed to take a County recognized holiday on a different County designated day to make up for the 40 hour work week.

Passed and Adopted this 4th day of March 2026.

BINGHAM COUNTY COMMISSION

ATTEST:




Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Pamela W. Eckhardt
Bingham County Clerk


Drew Jensen, Commissioner

IT DEPARTMENT

Present: Matt Galloway- IT Director
Paul Rogers- County Legal Counsel

The Board met with Matt Galloway to receive updates from the IT Department.

REVIEW & APPROVAL OF AMBULANCE CONTRACT WITH SHELLEY-FIRTH FIRE DISTRICT

Present: Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met to review and approve the Ambulance Contract with Shelley Firth Fire District.

Clerk Eckhardt explained that Paul Rogers had worked with Garrett Sandow, City Attorney. Mr. Rogers stated there were a few changes that were made and all were in agreeance.

Discussion was held in regard to placing \$400,000 into the Ambulance Trust, wherein Chairman Manwaring stated that he would like to see more detail to be sure all parties understand. Mr. Rogers stated that he would amend in order to clarify the verbiage to explain how the funding was split and that a portion was put into Ambulance Trust.

The Board was in favor of making the amendment to clarify the verbiage and resend to Mr. Sandow for review and approval.

Decision: Commissioner Jackson moved to approve the contract with the amendment made and sent to Shelley-Firth Fire District for final approval/signatures. Commissioner Manwaring seconded. Both voted in favor. The motion carried.

REVIEW OF FINAL REPORTING FOR THE AMERICAN RESCUE PLAN ACT FUNDING

Present: Pamela Eckhardt- County Clerk
Paul Rogers- County Legal Counsel

The Board met with Clerk Eckhardt to review the final reporting for the American Rescue Plan Act funding.

DISCUSSION & DECISION REGARDING BUYOUT FOR LEASED COUNTY VEHICLES

Present: Pamela Eckhart- County Clerk
Chad Kent- Sheriff's Office Sergeant

The Board met with Clerk Eckhardt to hold discussion and make a decision in regard to the buyout amount for leased county vehicles.

Sgt. Kent explained when the two Tundra pickups, the Commissioners Tundra, one of the Sheriff's Office Tundras and the Rav 4, Unified co-signed the vehicles to dealerships so that we did not have to try to wholesale them in order to get the most funding out of them. The vehicles sat for just over one month, they finally received offers and with those offers, wherein there was a negative equity of \$36,400. Sgt. Kent stated that Unified covered the cost for windshield replacement, tires and paid an extra \$15,000 (total of \$17,400) to assist with the deficit, which left a buyout amount of \$19,000 on those five (5) vehicles.

Clerk Eckhardt stated that the original discussion was to pay this amount out of PILT but in doing research she found that within Fund 01-18-722-00, there is \$50,000, which could be used if needed.

The Board was in favor of paying the remaining \$19,000 owed out of Fund 01-18-722-00.

Decision: Commissioner Jackson moved to approve payment out of Fund 01-18-722-00 in the amount of \$19,000 for buyout of the leased county vehicles. Chairman Manwaring seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 6, 2026



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, March 6, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jensen
 Commissioner Jackson
 Lindsey Gluch- Commission Clerk

CLAIMS

Claims were approved in the amount of \$525,105.93.

PERSONNEL ACTION FORMS

The Board approved Personnel Action Forms, which were as follows:

Salary Increase Form: Court Clerk/Archivist
 Solid Waste Operator
 Solid Waste Operator

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

RESOLUTION 2026-17

The Board met to approve and sign Bingham County Resolution 2026-17, a resolution changing fees for the Bingham County Sheriffs Office and Planning & Development Department.

Decision: Commissioner Jensen moved to approve and sign Bingham County Resolution 2026-17, a resolution changing fees for the Bingham County Sheriffs Office and Planning & Development Director. Commissioner Jackson seconded. All voted in favor. The motion carried and said resolution was approved/signed as follows:

BINGHAM COUNTY
RESOLUTION NO. 2026-17

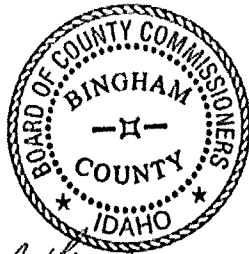
A RESOLUTION CHANGING THE FEES FOR THE BINGHAM COUNTY SHERIFFS OFFICE AND BINGHAM COUNTY PLANNING & DEVELOPMENT DIVISION EFFECTIVE IMMEDIATELY FOR BINGHAM COUNTY.

Whereas, the Bingham County Commissioners held a Public Hearing on the 25th day of February, 2026 and approved the fee schedule provided by the Bingham County Sheriffs Office, pursuant to Idaho Code §63-1311A.

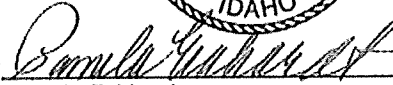
Whereas, the Bingham County Commissioners held a Public Hearing on the 2nd day of March 2026, and approved the fee scheduled for the Bingham County Planning & Development Division, pursuant to Idaho Code §63-1311A.

Be it hereby resolved that the fee change for the Bingham County Planning & Development Division and the Bingham County Sheriffs Office are attached as Exhibit A-B and will be effective immediately. All previous fee schedules for these departments are repealed as of the effective dates.

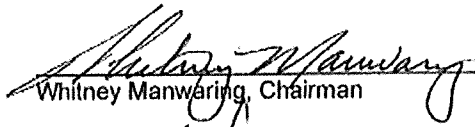
ADOPTED this 6th day of March 2026.




ATTEST:


Pamela Eckhardt
Bingham County Clerk

BOARD OF COUNTY COMMISSIONERS


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

Sheriff's Sale Fees on Writ of Execution:	Service Fee/Return Fee	Deposit
PERSONAL PROPERTY:		
Writ of Execution/Assistance	\$100.00	\$175.00 If executing on a vehicle an additional deposit in the amount of \$400.00 per vehicle will be incurred for tow fees. Any deposited funds that are not utilized will be returned to the plaintiff and or their legal counsel.
Notice of Levy	\$15.00	
Notice of Sale	\$15.00	
Post Each Notice	\$10.00	
Publication	Actual Cost	
Sheriff's Commission for each Levy for Personal or Real Property Levied and Sold	Not to exceed \$100.00	
Sheriff's Commission without Levy for each action.	Not to exceed \$75.00	
Sheriff's Commission on each Levy for Personal or Real Property that is not sold or the sale is cancelled by plaintiff.	Not to exceed \$75.00	
Commission Credit Bid-Plaintiff Only	\$50.00	
Storage of Property	Actual Cost	
Towing of Vehicle	Actual Cost	
Certificate of Sale	\$15.00	
Sheriff's Deed	\$15.00	
REAL PROPERTY:		
Writ of Execution/Assistance	\$150.00	\$800.00
Notice of Levy	\$15.00	
Notice of Sale	\$15.00	
Post Each Notice	\$10.00	
Publication	Actual Cost	
Certified Mail	Actual Cost	
Sheriff's Commission for each Levy for Personal or Real Property Levied and Sold <small>31-3203 - For commissions for receiving and paying over money on execution or other process, when land or personal property has been levied on and sold, on the first one thousand dollars (\$1,000), two percent (2%); on all sums above that amount, one percent (1%); but in no case of sale of real estate shall his commission exceed the sum of .. \$100.00 When the amount of such sale is credited on the debt and no money is transferred, then one-half (1/2) of such commission.</small>	Not to exceed \$100.00	
Sheriff's Commission without Levy for each action.	Not to exceed \$75.00	
Sheriff's Commission on each Levy for Personal or Real Property that is not sold or the sale is cancelled.	Not to exceed \$75.00	
Commission Credit Bid-Plaintiff Only	\$50.00	
Certificate of Sale	\$15.00	
Sheriff's Deed	\$15.00	

Recording of documents	Actual Cost	
Certificate of Redemption	\$15.00	
GARNISHMENT:		
One Time Garnishment	\$50.00	
Continuing Garnishment	\$50.00	
Interim Return	\$10.00	
Recording of any documents	Actual Costs	
Copying/Printing of any legal documents including Notice of Garnishment and Claim of Exemption Packet	\$1.00 per page	
CONCEALED WEAPONS:		
New Concealed Weapons Permit	\$60.00	
Renewal on an existing Concealed Weapons Permit	\$45.00	
Fingerprint Cards	\$15.00	
RECORDS REQUEST:		
There is no cost for copies under 100 pages, over 100 pages will be charged the actual cost of copies. If you are requesting copies of photographs, tapes or videos YOU must provide a 16GB thumb drive and pay a \$2.00 fee for copying. There will be a charge if nonpublic information must be redacted. Actual cost of employee's time to locate and copy the records if it exceeds 2-person hours- if it requires overtime it will be charged at 1 ½ times their wage. All costs must be prepaid.		

If any of the civil processing items that have their own listed fee schedule that is above \$50 are receipted and processed, but are not served due to the withdrawal from the petitioner / plaintiff / defendant or legal counsel, at minimum, a \$50 Administrative Processing Fee will still be collected along with any other fees that may have been incurred.

If at any time, the Sheriff's Office needs to call in additional deputies to facilitate the proper service of documents and/or for the execution of property, an additional fee will be charged including current deputies' average wages/benefits at regular hourly wage and overtime pay if needed.

Towing of vehicle per execution, advance deposit required -actual cost
 Moving expenses: advance deposit required -actual cost

Recording of documents -actual cost
 Publication costs -actual cost

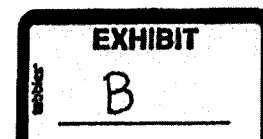
After a lengthy survey of other Sheriff's Offices in the State of Idaho, the Bingham County Sheriff's Office is requesting that the fees collected be changed accordingly.

Planning & Development Service Fees

Adopted by Resolution No. 2026-17 - Effective March 6, 2026

Land Use
Application
Fees

Title of Use	Fee
Comprehensive Plan Text Amendment	\$500 + publication and mailing
Comprehensive Plan Map Amendment	\$500 + publication and mailing
Zoning Ordinance Text Amendment	\$500 + publication and mailing
Zoning District Amendment	\$500 + publication and mailing
Subdivision Plat (4 lots or less) <i>(In addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor.)</i>	\$450 + publication and mailing
Subdivision Plat (5 lots or more) <i>(In addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor.)</i>	\$550 + publication and mailing
Subdivision Plat with a Comprehensive Plan Map Amendment and/or Zoning Amendment	An additional \$350.00 to the Subdivision Fee
Subdivision Plat Request for Extension of Time	\$100
Planned Unit Development <i>(In addition, the surveying fee must be paid for review by the County Surveyor/Consultant. See Survey fee schedule per the Assessor.)</i>	\$750 + publication and mailing
Development Agreement and any Amendments	\$100
Subdivision in a floodplain designated area With No-Rise and/or H&H Analysis <i>(additional fee)</i>	\$150 \$300
RV Park/Campground/Manufactured Home Park	\$450 + \$25/spot and publication and mailing
Conditional Use Permit Specific Land Uses: Confined Animal Feeding Operation (CAFO) Commercial Wind Facilities Gravel Mining/Mineral Extraction Telecommunication Towers	\$450 + publication and mailing \$1,000 + publication and mailing \$1,500 + publication and mailing \$750 + publication and mailing \$750 + publication and mailing
Variance	\$350+ publication and mailing
Vacation/Validation Applications (Subdivisions, Roads, Easements, etc.)	\$400 + publication, mailing, and any survey work
Agricultural Protection Area Application	\$250 + publication and mailing
Zoning/Land Use Siting Determination Letter <i>(ex., Home Occupations, Vessel Dealers License, etc.)</i>	\$100



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	Division Right/Property Research	\$100 per parcel or original parcel (maximum of \$500)
	Non-Conforming Use Determination	\$200
Surveyor Fees (Billed by the Assessor's Office)	Title of Fee	Fee
	Preliminary Plat Review	Up to 20 lots: \$300 Over 20 lots: \$300 plus \$25/lot
	Final Plat Review	\$400 plus \$25/lot
	Preliminary and Final Plat reviews that require three (3) or more reviews	\$150/each review after the third
	Development Drawings/Improvement Plan Review	\$210 plus \$10/lot
	Irrigation Verification Inspection	\$25/lot with a \$100 minimum
Appeal Fees	Title of Fee	Fee
	Appeal of an Administrative Decision to the Planning and Zoning Commission	\$300
	Reconsideration of an Administrative Decision from the Planning and Zoning Commission to the Board of County Commissioners	\$300
	Appeal of Planning and Zoning Decision to the Board of County Commissioners	\$300
	Reconsideration of the Board of County Commissioners' Decision	\$300
	<ol style="list-style-type: none"> 1. All permits will be charged a \$25.00 technology fee. 2. No refunds will be allowed past the seven (7) day period after submittal. 3. The County's use of any consultant, surveyor, engineer, or other professional: Fees for the actual cost of work performed or by contracted price 4. Amendments to approved Applications will be charged the same amount as the original fee 	

Building &
Inspection
Fees

Title of Fee	Fee per sq. ft.
Main floor	\$88
Addition	\$78
Additional Floor	\$39
Basement - Finished	\$20
Framed Garage (attached)	\$16
Carport	\$10
Patio or Deck	\$8
Covered Patio/Porch/Deck	\$10
Foundation only	\$8
Pole Building	\$16
Shop	\$20
Pre-manufactured Shed	\$10
Manufactured Home Setting Permit	\$150 single \$200 double \$250 triple
Move Residence (does not include Setting Fee)	\$250 + SF Foundation
Declaration of Real Property for Manufactured Home if an on site inspection is required	\$100
Floodplain Development Permit	\$150
With No-Rise and/or H&H Analysis	\$300
Agricultural Exempt Siting Permit	\$200
Address/Approach Fee (per address and approach)	\$50 to R&B (Approach) \$50 to P&D (Address)
Plan Review	
Accessory Structure	20% of Permit Fee
Residential Structure	20% of Permit Fee
Commercial Structure	40% of Permit Fee
Additional Plan Review (1hr minimum)	\$50/hr
Re-inspection/hr. (when corrections are not prepared or the site is not ready for inspection)	\$100 after the 2 nd failed inspection \$150 after the 3 rd failed inspection
Failure to Request Inspection	25% of Permit Fee
Inspection outside of normal business hours (minimum charge of 2 hours)	\$50/hr
Inspections for which no fee is specifically indicated (minimum charge of 2 hours)	\$50/hr
Reinstatement Fee for Expired Building Permit (within current IRC/IBC)	50% of the Original Permit Fee
Reinstatement Fee for Expired Building Permit	New Permit Fee
Living in a structure without a Certificate of Occupancy/Completion	Double the Permit Fee
Construction Board of Appeal Fee	\$300 + publication and mailing

HVAC Fees	Sq. Footage of SFD, Duplex, Townhome	Fee
	Up to 1,500	\$150
	1,501 to 2,500	\$200
	2,501 to 3,500	\$250
	3,501 to 4,500	\$300
	Over 4,500	\$300 + \$50 for each additional 1,000 sq ft.

Mechanical Fees	Type of System	Fee
	New retrofit gas piping with 1 appliance	\$100.00 + \$25 for each additional appliance
	Furnace, A.C, Heat Pump, Fireplace, New HVAC appliance (no new gas piping)	\$75 each
	Minor installation (dryer exhaust, bathroom, kitchen exhaust fans)	\$25 each
	Wood-burning fireplace/pellet stove installation	\$75
	Gas meter re-installation or gas piping change-over	\$50
	Hydronic heating system	\$100
	Manufactured home gas piping / hook-up	\$75
	Commercial	2% Bid Cost (\$200 min.)

1. All permits will be charged a \$25.00 technology fee.
 2. No refunds will be allowed past the seven (7) day period after submittal.
 3. The County's use of any consultant, surveyor, engineer, or other professional: Fees for the actual cost of work performed or by contracted price.
- *Penalty fees are at the discretion of the Planning & Development Director.

Residential
Building
Permit
Valuation
Table

Total Valuation	Current Fee
\$1 to \$500	\$16.50
\$501 to \$2,000	\$16.50 for the first \$500.00 plus \$2.20 for each additional \$100.00
\$2,001 to \$25,000	\$49.50 for the first \$2,000.00 plus \$9.90 for each additional \$1,000
\$25,001 to \$50,000	\$277.30 for the first \$25,000.00 plus \$7.15 for each additional \$1,000
\$50,001 to \$100,000	\$455.95 for the first \$50,000.00 plus \$4.95 for each additional \$1,000
\$100,001 to \$500,000	\$762.85 for the first \$100,000.00 plus \$3.85 for each additional \$1,000
\$500,001 to \$1,000,000	\$2,243.45 for the first \$500,000.00 plus \$3.30 for each additional \$1,000
\$1,000,001 to \$5,000,000	\$3,915.45 for the first \$1,000,000.00 plus \$2.20 for each additional \$1,000

Commercial
Building
Permit
Valuation
Table

Total Valuation	Current Fee
\$1 to \$500	20.00
\$501 to \$2,000	\$20.62 for the first \$500.00 plus \$2.75 for each additional \$100.00
\$2,001 to \$25,000	\$61.90 for the first \$2,000.00 plus \$12.40 for each additional \$1,000
\$25,001 to \$50,000	\$346.60 for the first \$25,000.00 plus \$9.00 for each additional \$1,000
\$50,001 to \$100,000	\$570.00 for the first \$50,000.00 plus \$6.20 for each additional \$1,000
\$100,001 to \$500,000	\$953.50 for the first \$100,000.00 plus \$4.80 for each additional \$1,000
\$500,001 to \$1,000,000	\$2804.50 for the first \$500,000.00 plus \$4.10 for each additional \$1,000
\$1,000,001 to \$5,000,000	\$4894.50 for the first \$1,000,000.00 plus \$2.75 for each additional \$1,000

RESOLUTION 2026-18

The Board met to approve and sign Bingham County Resolution 2026-18, a resolution for the destruction of records within the Bingham County Sheriffs Office.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2026-18, a resolution for the destruction of records within the Bingham County Sheriffs Office. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved and signed as follows:

**BINGHAM COUNTY
RESOLUTION 2026-18**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE SHERIFFS OFFICE**

WHEREAS the Bingham County Sheriffs Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Sheriffs Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

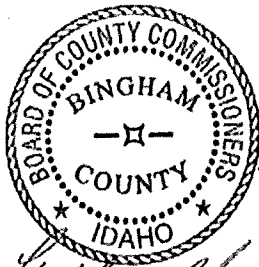
WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

SHERIFFS OFFICE


See Attached "Exhibit A"

THEREFORE, it is hereby resolved that: The Sheriffs Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.


Dated this 6th day of March 2026.




ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner



BINGHAM COUNTY

SHERIFF JEFF GARDNER

(208) 785-4440
501 N. MAPLE ST. #405
BLACKFOOT, ID 83221

County Records Destruction list

March 02, 2026

Bingham County Sheriff's Office Records is requesting approval for destruction of the following items:

- Box 1-2: Pre-1987 Daily Logs
- Box 3-5: Civil Warrant Logs & Cover Sheets
- Box 6-7: Pre 1992 Teletypes
- Box 8: Daily Logs
- Box 9: Dispatch Notebooks
- Box 10: IBT Logs
- Box 11: Pre 1987 Daily Field Activity Reports

Kaitlin Smith
Records Clerk

KimberLee Arms
Office Manager

DISCUSSION & DECISION REGARDING APPROVAL OF POLICY FOR DISPOSAL OF INDIGENT REMAINS

Present: Rod Lilya- Groveland Cemetery
Chad _____ - Groveland Cemetery
Paul Rogers- County Legal Counsel

The Board met to hold discussion and make a possible decision in regard to a policy pertaining to the disposal of indigent remains.

Chairman Manwaring stated that he spoke with Perry Hawker, Hawker Funeral Home, wherein he advised that there is state code that protects the funeral home but that there had been a funeral home that spread ashes and a family came back to retrieve those ashes. Said funeral home had a lawsuit filed against them.

Chairman Manwaring that he was approached by prior Mayor Loomis years ago, with Grove City Cemetery getting full and the county needed to purchase a plot. This is the same time in which the county was assisting Groveland Cemetery with work, and it was offered to trade the work completed for a few plots to be used for indigent burials.

Discussion was held with regard to different ways to properly dispose of indigent cremains that are unclaimed. Chairman Manwaring stated it is not a bad idea to have the two plots at Groveland Cemetery in case they are needed. Mr. Lilya stated that things could change and that this is really a funeral home issue, not a county issue. The funeral home currently has several cremated remains that were not collected.

Discussion was held in regard to the potential liability that the County and Groveland Cemetery has when it comes two the deposition of the remains. Mr. Lilya stated that Mr. Hawker advised him that per code the deposition of the remains should be handled by the crematory or funeral home and the county should not have any responsibility beyond that and neither should the cemetery.

Mr. Lilya stated that previous work had been conducted by the county for Groveland Cemetery, and it was agreed that the county would receive two burial plots in exchange, which have occurred and those are in the name of Bingham County.

Further research will be conducted in regard to state code and what should occur. After which a meeting will be scheduled for a decision to be made.

PRIOR APPROVAL FOR PURCHASE- BUILDING MAINTENANCE

Present: Jason Marlow- Facilities Manager

The Board met to hold discussion and make a decision in regard to the submitted prior approval for purchase of Generator Services and Testing Contract. Said purchase is in the amount of \$5,634.00 through Western States for both generators in town, which is to be paid from Fund 01-10-0670-00. This test would occur two times per year and the contract is for a 3-year term.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of Generator Services and Testing Contract. Said purchase is in the amount of \$5,634.00 through Western States for both generators in town, which is to be paid from Fund 01-10-0670-00. Commissioner Jensen seconded. All voted in favor. The motion carried.

MEETING TO APPROVE & SIGN THE FINAL PLAT FOR TYLER ESTATES SUBDIVISION

Present: Tiffany Olsen- Planning & Development Director
Candice Billingsley- HLE

The Board met to approve and sign the Final Plat for Tyler Estates Subdivision.

Decision: Commissioner Jensen moved to approve and sign the Final Plat for Tyler Estates Subdivision. Commissioner Jackson seconded. All voted in favor. The motion carried.

MEETING TO SIGN THE FINAL PLAT FOR WILLOWBROOK MEADOWS SUBDIVISION

Present: Tiffany Olsen- Planning & Development Director

The Board met to approve and sign the Final Plat for Willowbrook Meadows Subdivision.

Decision: Commissioner Jackson moved to approve and sign the Final Plat for Willowbrook Meadows Subdivision. Commissioner Jensen seconded. All voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING TREE REMOVAL ON THE OLD RIDGESTREET LANDFILL

The Board met to hold Discussion and make a decision in regard to tree removal on the old Ridgestreet Landfill.

Chairman Manwaring stated that he had received contact from a citizen whose property is up against the old Ridgestreet Landfill that were close to falling over and there was extreme concern of the damage that would occur to the citizens home if that were to occur.

There was an estimate provided by Madrigal Enterprises, LLC, for removal of the trees, which was in the amount of \$800.00 and Chairman Manwaring proposed to pay from PILT. Chairman Manwaring stated that the Road and Bridge crew would conduct removal of the trees once they were taken down in order to save on cost.

The Board had no concerns.

Decision: Commissioner Jensen moved to approve the prior approval for purchase of tree removal in the amount of \$800.00 to be completed by Madrigal Enterprises LLC, to be paid from PILT. The County Road and Bridge crew will conduct cleanup of the tree pieces in order to save on cost. Commissioner Jackson seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL MONDAY MARCH 9, 2026

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Monday, March 9, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Lindsey Gluch- Commission Clerk
EXCUSED: Commissioner Jensen

APPROVAL & SIGNING OF PROPOSED PROJECT AGREEMENT WITH JM SERVICE PROS FOR THE BINGHAM COUNTY HISTORICAL SOCIETY PROJECT- REQUESTED BY CLERK ECKHARDT

Present: Jason Marlow- Facilities Manager
 Pamela Eckhardt- County Clerk

The Board met to approve and sign the proposed Project Agreement with JM Service Pros for the Bingham County Historical Society project.

Jason Marlow explained there is a new contract with JM Service Pro to complete the HVAC project within the museum. Mr. Marlow stated that L&L Mechanical wanted to change the way that they were doing the HVAC to split units and the way that they would be placed on the walls would be unsightly. Mr. Marlow stated that they looked into a different bid, which is before you today, and came in at about the same price, which was still under the total amount of the grant received.

Chairman Manwaring asked if Legal Counsel had reviewed the proposed contract, wherein it was advised that it had not been reviewed.

Decision: Commissioner Jackson moved to put the proposed Contract on hold until Legal Counsel can review the document. Chairman Manwaring seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING MEMORANDUM OF UNDERSTANDING BETWEEN IDAHO DEPARTMENT OF FISH AND GAME, BINGHAM COUNTY AND BUREAU OF RECLAMATION

Present: Darin Schneider- Fish and Game
 Mark Arana- Bureau of Reclamation
 Skyler Podeseck- Bureau of Reclamation
 Jeff Gardner- Sheriff
 Jordyn Nebeker- Chief Deputy Sheriff
 Troy Lenhart- Road & Bridge Supervisor
 Scott Reese- Parks & Recreation
 Dusty Whited- Public Works Director
 Patrick Kennedy- Fish and Game

The Board met to hold discussion and make a potential decision regarding the Memorandum of Understanding between Idaho Department of Fish and Game, Bingham County and Bureau of Reclamation.

Mr. Schneider stated that the Memorandum of Understanding in the past has been for a five (5) year period and the request is to be sure that all parties are still in agreement.

The Board had no major concerns in regard to renewal of the Memorandum of Understanding and all parties were in agreement with the proposed renewal with no concerns.

Decision: Commissioner Jackson moved to approve and sign the Memorandum of Agreement between Idaho Department of Fish and Game, Bingham County and Bureau of Reclamation. Chairman Manwaring seconded. Both voted in favor. The motion carried.

REQUEST SUBMITTED BY DARIN SCHNEIDER, FISH AND GAME, TO CONSTRUCT A NEW BOAT RAMP AT THE CHERRY BOAT RAMP AT THE CHERRY PLANT ACCESS SITE, WITH POTENTIAL DECISION

Present: Darin Schneider- Fish and Game
 Mark Arana- Bureau of Reclamation
 Skyler Podeseck- Bureau of Reclamation
 Jeff Gardner- Sheriff
 Jordyn Nebeker- Chief Deputy Sheriff
 Troy Lenhart- Road & Bridge Supervisor
 Scott Reese- Parks & Recreation
 Dusty Whited- Public Works Director
 Patrick Kennedy- Fish and Game
 Amanda Williard- Planning & Development

The Board met to hold discussion in regard to the request submitted by Darin Schneider, Fish and Game, to construct a new boat ramp at the Cherry Boat Ramp at the Cherry Plant access site, with potential decision.

Darin Schneider explained that the Idaho Department of Fish and Game would like to construct a new boat ramp at the Cherry Plant Access Site, located on the corner of approximately 500 W. 100 S., Thomas Road, to provide safer river access below the irrigation diversions. The relocated ramp will accommodate larger boats, reduce erosion and include an expanded parking area, maximizing the limited space that is available.

Mr. Schneider stated this access site has been in place realistically since 1967 and it has been a place where people have utilized the side channel to access the river below the diversion. Mr. Schneider stated that Idaho Fish and Game has worked on this proposal for several years and has since made an agreement and put the plan into Idaho Department of Fish and Game Ownership. Since that occurred, Mr. Schneider has sought engineers to construct or to create an 80% proof design, which is what he is proposing to the Board today.

Mr. Schneider presented maps to show the proposal and explained that the current boat ramp lands on the east side, which has sunken into the soil, has a big gravel bar in front of it and there is a lot of erosion that has come off of the corner from the road as well.

Mr. Schneider stated that he would like to build a small retaining wall and lift the level slightly adding approximately 800 yards worth of gravel on the edge of the roadway, turning it into more of a parking lot and then towards the west end, the property widens back out closer to the Parks property. That corner could be utilized and build a new ramp on the westerly side, wherein the benefit of that is that it has a steeper bank. The river bounces from one side to the opposite and it is a steeper edge, wherein a large boat could launch. Mr. Schneider stated it is safer for recreational use, specifically for launching larger boats, which will give a new access point below the diversion but still somewhat close to the main stem and allow utilization of the property.

Mr. Whited stated that the engineers will confirm that there is appropriate site distance and there are no issues. Mr. Whited stated by building the edges up, it should meet standards.

Amanda Williard, Planning & Development, stated as the project is within the floodplain and the floodway, a Floodplain Development Permit will be required before construction or development begins. The Floodplain Development Permit Application requires the following:

- a. Detailed cross-sections of the project site; and
- b. Site Plan, Topographic Plan, Construction Plans, Utility Plans, etc.; and
- c. Hydraulic and Hydrologic Analysis. This analysis will need to show that the project will not increase the water surface elevation of the base flood by more than one (1) foot. If so, a No-Rise Analysis and a CLMOR will be required before construction, with a LOMR post- construction; and
- d. Approved U.S. Army Corps of Engineers and the Idaho Department of Water Resources Joint Application Permit.

Post Construction, a certification of the project's completeness by a licensed engineer will be required.

The Board had no concerns in regard to the proposal and would be in favor.

Decision: Commissioner Jackson moved to support the project proposed by Darin Schneider to construct a new boat ramp at the Cherry Plant Access Site. Chairman Manwaring seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 11, 2026


 PAMELA W. ECKHARDT, CLERK
 Lindsey Gluch- Commission Clerk-----


 WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. **Wednesday, March 11, 2026**
 County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

APPROVAL OF COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda as posted.

Decision: Commissioner Jensen moved to approve the Commissioners Agenda as posted. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF ALCOHOL BEVERAGE LICENSE FOR 19TH HOLE CAFÉ LLC

The Board met to approve the Alcohol Beverage License for the 19th Hole Café LLC.

Decision: Commissioner Jackson moved to approve the Alcohol Beverage License for the 19th Hole Café LLC. Commissioner Jensen seconded. All voted in favor. The Motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$250.00.

RELEASE OF FINANCIAL ASSISTANCE LIEN

The Board met to approve and sign the Financial Assistance Lien document for Instrument No. 497152, which was recorded as Instrument No. 778396.

Decision: Commissioner Jensen moved to approve the Financial Assistance Lien, which was recorded as Instrument No. 778396. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL OF REASON & DECISION FOR MORNING DEW ACRES SUBDIVISION

The Board met to approve and sign the Reason & Decision for the Morning Dew Acres Subdivision.

Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that if there were changes to be made, those had been completed. There were no changes to be made.

Decision: Commissioner Jackson moved to approve and sign the Reason & Decision for Morning Acres Subdivision. Commissioner Jensen seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
 Jordyn Nebeker- Chief Deputy Sheriff
 Chad Kent- Sheriffs Office Sergeant
 Jon Croxford- Sheriffs Office

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office, along with other agenda items.

Discussion was held with regard to the Idaho Department of Parks & Recreation and Bingham County pertaining to grant funding for waterways.

Decision: Commissioner Jensen moved to approve and sign the Agreement between the Idaho Department of Parks & Recreation and Bingham County pertaining to grant funding, as presented. Commissioner Jackson seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty Whited- Public Works Director
 Troy Lenhart- Road & Bridge Supervisor
 Paul Rogers- County Legal Counsel
 Caden Fuhriman- Eagle Rock Engineering
 Nate Clark- Rockwell Homes
 Chad Bair- Eagle Rock Engineering

The Board met with Dusty Whited to discuss updates within the Public Works Department, along with other agenda items.

Discussion was held in regard to the request submitted by Caden Fuhriman, Eagle Rock Engineering, regarding compaction testing for roads within North River Estates Subdivision. Mr. Whited stated this is a unique project and that he has never come across this issue. Mr. Whited stated that the roads are completely built and paved without the proper notification and inspections being completed. Mr. Whited stated that he requested the test and unfortunately, they did not do much compaction testing along the way. Mr. Whited stated it was explained how the work was performed and unfortunately in their contractors letter, the ISPCW Standards were not followed during backfill. ISPCW Standards for a sewer trench is 8-inch lifts and according to the statement provided, it was brought up in two foot lifts. Mr. Whited stated that this is a

project that was not inspected, according to their own statement, and was not completed to standards. Therefore, Mr. Whited stated that he sent the tests and photographs to HLE for their review and Luke Jolley sent a letter in response to the matter which has been provided to the Board.

Mr. Whited stated at this point he believes there are two options wherein the road could be a private road which would require a re-plat with an HOA that is responsible for maintenance and plowing in the future. Any repairs or issues in the future would be their responsibility. The second option is to follow the recommendation provided by HLE, which would be to remove a section of asphalt (full width) for a hundred feet and pothole in line with the sanitary sewer trench and perform compaction tests in 1 foot depth- intervals down to a minimum depth of 4' in a couple locations with 100' section This should be done in a couple locations throughout the project. If all tests are good, then the method used in compaction is adequate.

Mr. Whited stated that the proposal received from Mr. Fuhriman was for 75-foot long sections of asphalt to be cut and they will have to excavate to sub-grade for testing, would need to dig down 1-foot for testing at a time for a total of 4-feet. Mr. Whited stated that ISWC standard minimum compaction is 95% and he stated that the compaction would need to meet those standards. This testing would be completed in 3 different spots and then in one area it would be a 50 foot long strip and they would do 2 of those tests and a testing over the power trench. Mr. Whited stated normally the testing is completed as the project is being done and that way if there are issues, the project does not proceed and will continue compacting until it meets standards at that required 95%. Mr. Whited stated since there is spot testing that will be done, if it does not meet standards, it is uncertain as to how much would not meet the standards. Therefore, there is no opportunity to correct any of the issues but if the Board feels that this is an adequate option, the testing would be completed with the possibility that there may or may not be acceptance of the roads.

Commissioner Jackson asked Mr. Whited what would occur if the road did not meet standards, wherein Mr. Whited stated he is not sure that he would feel that all tests were going to pass but he is hopeful that they will pass as it is hard to say until the results from testing are received.

Chairman Manwaring asked where the breakdown occurred because when a permit is received, there is a breakdown of what is required during the process. Mr. Whited stated that requirements are listed within the manual and the plans. Mr. Whited stated this is the first project for Rockwell Homes in Bingham County, but he is not sure where the breakdown is as the contractor is to call for inspections.

Commissioner Jackson asked who constructed the road, wherein Mr. Whited advised that Niles Johnson completed the construction of the road but that he could not recall the company name. Commissioner Jackson stated that he is surprised that the company who built the road did not initiate the process to be sure it was done correctly.

Caden Fuhriman stated that there was a breakdown in communication in terms of the contractor and where they were at in regard to calling in for compaction testing. Mr. Fuhriman stated that other than this being the first project in Bingham County and in talking with Mr. Whited, missing the inspections is one thing that might be more county specific but the installation of the trench, backfill and compaction is standard statewide. Mr. Fuhriman stated that he has worked with Mr. Whited, and he appreciates his willingness to work through this issue.

Mr. Fuhriman stated that they have not dealt with this in the past and would like to be sure that if testing is complete, they do pass, are accurate and that the county is getting quality products so as to not be a cost burden in the future.

Mr. Fuhriman stated there is a large cost when it comes to conducting testing like this, but he understands that is not a county issue. Depending on the outcome of the test, Mr. Fuhriman stated that he would like to know the Boards comfort level in accepting the roads as public roads and right of way. Mr. Fuhriman stated the last option and one they would not like is to go to a private road, as it would be a lot of roadways to divide between homeowners when it pertains to cost and would be a burden.

Further discussion was held in regard to the standards and what will be required.

Nate Clark, Rockwell Homes, stated there were mistakes made and that their contractor should have contacted Mr. Whited or a representative in order to visually inspect what was occurring. The reason for doing so is that no other municipality has ever required this of them and their contractor was not familiar and did not read the manuals that Bingham County has. Chairman Manwaring asked if the contractor was aware that this was required, wherein Mr. Clark stated that he nor his contractor were aware that this would be required.

Commissioner Jackson stated that it is the responsibility of the contractor to be sure that requirements are met and testing is completed. Mr. Clark stated that it is correct and that the contractor, as a professional, should have done their research and realized what was expected.

Chairman Manwaring stated that he does not have an issue with the testing being completed but that it is not the entire road, just in test strips. Chairman Manwaring asked what would happen if all samples passed at 95% compaction, with just those sections, if Rockwell Homes would be in favor of providing some kind of a warranty for a few years in order to cover the cost if there are any issues? Mr. Clark stated from the perspective of Rockwell Homes would be willing to work through that and provide a significantly longer warranty.

Mr. Whited referred to the letter that he provided to Mr. Fuhrman, which stated, if steps 1 and 2 pass at all levels a warranty and bond, in the amount to be determined, may be required. Mr. Whited reiterated that this was also within the recommendation of HLE.

Chairman Manwaring stated that the Bingham County Road and Bridge Standards should be followed in regard to accepting roads.

Nate Clark stated that they would be willing to do a 10 year warranty and could navigate situations together with the county but there could be other options that are not as heavily guarded. Mr. Clark stated that they want to work with the county to be sure that all those involved are comfortable with what is decided.

Mr. Whited stated that he would not be comfortable making any promises as to what will be accepted, as the county is not sure what the results will show. Mr. Whited believes at this point Rockwell Homes should decide either to become private roads or proceed with testing, with a representative from the county present during the testing and after results are received, they will be reviewed thoroughly to meet standards.

Mr. Clark stated that a middle ground needs to be determined as Rockwell Homes does not want to spend \$100,000.00 to get testing results for the county to decide this is not acceptable. There should be a compromise as to what would be accepted. Mr. Clark stated if Mr. Whited is set on the compaction being at 95%, and testing shows it does not meet that; it is hard for Rockwell Homes to spend the funding in testing. Mr. Whited explained that every test, if done properly, every test has to meet or exceed 95% compaction. If the Board is willing to make the statement if every test meets ISPW and Bingham County standards at 95%, those roads will be accepted.

Mr. Whited stated that he would look for consistency with the test results because if there is consistent reading throughout the entire process than the county will be comfortable with the entire process and even the areas that were not tested will meet standards.

After discussion, it was the preference of the Board that this matter be continued until further research can be done in regard to bond and warranty, to see what is possible for the county to consider accepting, along with Rockwell Homes to gather information from the City of Shelley in regards to the issues they have had and the affect that would occur as to complete the process backwards instead of the correct way.

Decision: Commissioner Jackson moved to table this action for further research to be completed. Commissioner Jensen seconded. All voted in favor. The motion carried.

Next, discussion was held in regard to the 2026 oil bid, wherein Mr. Whited presented documentation from Idaho Asphalt Supply, Inc., which is in the amount of \$56.00 per ton or \$300.00 per hour.

Decision: Commissioner Jensen moved to approve the 2026 oil bid from Idaho Asphalt Supply Inc., in the amount of \$56.00 per ton or \$300.00 per hour, as presented by Mr. Whited. Commissioner Jackson seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE- ELECTION OFFICE

Present: Megan Kearsley- Elections Director
Pamela Eckhardt- County Clerk

The Board met to hold discussion and make a decision in regard to the submitted prior approval for purchase of DS300 machines for the Election Office.

Said prior approval for purchase of five (5) DS300 poll place scanner and tabulators and EVS 6.5 Reporting System update is in the amount of \$39,995.00, which is to be paid for from HAVA Funds and Consolidated Elections 60-0806-00.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of five (5) DS300 poll place scanner and tabulators and EVS 6.5 Reporting system upgrade. Said purchase is in the amount of \$39,995.00, which is to be paid for from HAVA Funds and Consolidated Elections 60-0-0806-00. Commissioner Jensen seconded. All voted in favor. The motion carried.

REQUEST SUBMITTED BY TYLER PERKINS, EXECUTIVE DIRECTOR OF THE IDAHO FALLS RESCUE MISSION, TO DISCUSS HOMELESSNESS AND HOW TO SERVE BINGHAM COUNTY NOW AND IN THE FUTURE

Present: Tyler Perkins- Idaho Falls Rescue Mission

The Board met with Tyler Perkins to discuss homelessness and how the Idaho Falls Rescue Mission can serve Bingham County.

SIGNING OF LETTERS OF SUPPORT FOR BLACKFOOT FIRE AND AMBULANCE TO APPLY FOR GRANT FUNDING AND DECISION REGARDING REQUEST FOR ADDITIONAL FUNDING EXCEEDING THE GRANT AMOUNT- REQUEST SUBMITTED BY CHIEF HOWELL

Present: Bryon Howell- Blackfoot Fire Chief
Brandon Wall- Blackfoot Fire Captain
Pamela Eckhardt- County Clerk

The Board met to approve and sign letters of support for Blackfoot Fire and Ambulance to apply for grant funding and decision regarding the request for additional funding exceeding the grant amount.

Chief Howell explained that this letter is in support of the EMS Grant for another ambulance. Chief Howell is hopeful of replacing the 2008 ambulance that has approximately 178,000 miles on it. If the grant is received, it will cover \$230,000.00 of the cost but the total cost of the ambulance is \$295,550.00, wherein Chief Howell is requesting that the remaining \$65,550.00 come from the Ambulance Replacement Fund that came from the last override.

Next, discussion was held in regard to the request for letter of support for the grant funding to assist with purchase of laryngoscopes.

The Board had no concerns in regard to the submitted request.

Decision: Commissioner Jensen moved to approve signing of the letter of support for assistance with purchasing a new ambulance, with the remaining owing over the grant amount, of \$65,550.00 to come out of the Ambulance Replacement Trust. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve signing of the letter of support for a grant for funding to be used for purchase of laryngoscopes. Commissioner Jensen seconded. All voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE- IT DEPARTMENT

Present: Matt Galloway- IT Director

The Board met to hold discussion and make a decision in regard to the submitted prior approval for purchase of computers for the new jail IGNITE Program. Said purchase is in the amount of \$12,992.50, which is to be paid from Fund: 01-14-804-0000.

Decision: Commissioner Jackson moved to approve the prior approval for purchase of computers for the new jail IGNITE Program. Said purchase is in the amount of \$12,992.50, which is to be paid from Fund: 01-14-804-0000. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 13, 2026


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, March 13, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

APPROVAL OF COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda as posted.

Decision: Commissioner Jackson moved to approve the Commissioners Agenda as posted. Commissioner Jensen seconded. All voted in favor. The motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$380.00 and \$1,250.00, for a total of \$1,630.00.

CLAIMS

Claims were approved in the amount of \$222,815.24.

PERSONNEL ACTION FORMS

The board approved Personnel Action Forms, which were as follows:

Salary Increase Forms:	Circuit Breaker Clerk
New Employee Status Sheet:	Detention Deputy
Employee Status Sheet:	Deputy Court Clerk

Decision: Commissioner Jensen moved to approve and sign Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. All voted in favor. The motion carried.

REQUEST SUBMITTED BY HENRY'S CREEK RFPA FOR DONATION TO ASSIST WITH INSURANCE AND OPERATING FUNDS

The Board met to hold discussion and make a decision in regard to the request submitted by Henry's Creek RFPA for donation to assist with insurance and operating funds.

Chairman Manwaring stated that for the last few years, Bingham County has made a donation to the Henry's Creek RFPA to assist with insurance costs and other operating funds. The donation amount has been \$1,250.00. Commissioner Jackson and Commissioner Jackson were in favor of the donation.

Decision: Commissioner Jackson moved to approve the donation to Henry's Creek RFPA in the amount of \$1,250.00. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF REASON & DECISION FOR APPLE GROVE ESTATES SUBDIVISION

The Board met to approve the Reason & Decision for Apple Grove Estates Subdivision.

Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that if there were changes to be made, those were completed. Both had no changes to be made.

Decision: Commissioner Jensen moved to approve the Reason & Decision for Apple Grove Estates Subdivision. Commissioner Jackson seconded. All voted in favor. The motion carried.

APPROVAL & SIGNING OF PROPOSED PROJECT AGREEMENT WITH JM SERVICE PRO FOR THE BINGHAM COUNTY HISTORICAL SOCIETY- REQUESTED BY CLERK PAMELA ECKHARDT

The Board met to approve and sign the Proposed Project Agreement with JM Service Pro for the Bingham County Historical Society. Chairman Manwaring stated this agreement was put on hold in order to allow Legal Counsel to review, which has since occurred and there were no concerns.

Decision: Commissioner Jensen moved to approve the Proposed Project Agreement with JM Service Pro for the Bingham County Historical Society. Commissioner Jackson seconded. All voted in favor. The motion carried.

RESOLUTION 2026-20

The Board met to approve and sign Bingham County Resolution 2026-20, a resolution for destruction of records within the Sheriffs Office.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2026-20, a resolution for destruction of records within the Sheriffs Office. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION 2026-20**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE SHERIFFS OFFICE**

WHEREAS the Bingham County Sheriffs Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Sheriffs Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

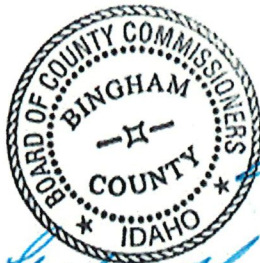
WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

SHERIFFS OFFICE

See Attached "Exhibit A"

THEREFORE, it is hereby resolved that: The Sheriffs Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.


Dated this 13th day of March 2026.

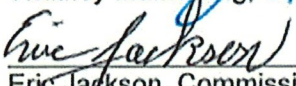


ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner



BINGHAM COUNTY

SHERIFF JEFF GARDNER

(208) 785-4440
501 N. MAPLE ST. #405
BLACKFOOT, ID 83221

County Records Destruction list

March 09, 2026

Bingham County Sheriff's Office Records is requesting approval for destruction of the following items:

- Box 1-5: DMV Receipts 1978-1980
- Box 6: Trailer Assessments
- Box 7: Sales Tax Receipts 1978-1981
- Box 8: 1994-1995 BCSO Timesheets
- Box 9: Copies of Washington Savings Checks
- Box 10-11: Pre 1987 Civil Cover Sheets

Kaitlin Smith
Records Clerk

KimberLee Arms
Office Manager

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 18, 2026

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, March 18, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Commissioner Jackson- Temporary Chairman
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk
EXCUSED: Chairman Manwaring

TEMPORARY CHAIRMAN

Decision: Commissioner Jensen moved to appoint Commissioner Jackson as Temporary Chairman, due to the absence of Chairman Manwaring. Commissioner Jackson seconded. Both voted in favor. The motion carried.

APPROVAL OF COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda as posted.

Decision: Commissioner Jensen moved to approve the Commissioners Agenda as posted. Commissioner Jackson seconded. Both voted in favor. The motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$350.00.

Decision: Commissioner Jensen moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jackson seconded. Both voted in favor. The motion carried.

TAX INQUIRY FORMS

The Board met to approve and sign Tax Inquiry Forms submitted by the County Assessor, which were as follows:

RP2008200 Year 2025 Homeowner signed up for Homeowners Exemption in 2025

Decision: Commissioner Jensen moved to approve and sign Tax Inquiry Forms submitted by the County Assessor. Commissioner Jackson seconded. Both voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
 Jordyn Nebeker- Chief Deputy Sheriff
 Devin Trujillo- Sheriffs Office Detective Sergeant

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office, along with other agenda items.

Discussion was held in regard to the submitted prior approval for purchase of OSCR 360 High Resolution Capture Kit from L-Tron Corporation, which is a comprehensive 360 photo technology for search warrants and crime scenes to improve case presentation and simplicity in court. Said purchase is in the amount of

\$14,978.00 which is to be split between Bingham County, Blackfoot Police and Shelley Police. The Bingham County portion is in the amount of \$6,739.00, which is to be paid from Fund: 05-02-802-0050.

Decision: Commissioner Jensen moved to approve the prior approval for purchase of OSCR 360 High Resolution Capture Kit from L-Tron Corporation, which is a comprehensive 360 photo technology for search warrants and crime scenes to improve case presentation and simplicity in court. Said purchase is in the amount of \$14,978.00 which is to be split between Bingham County, Blackfoot Police and Shelley Police. The Bingham County portion is in the amount of \$6,739.00, which is to be paid from Fund: 05-02-802-0050. Commissioner Jackson seconded. Both voted in favor. The motion carried.

HUMAN RESOURCES

Present: Laraine Pope- Human Resources

The Board met with Laraine Pope to discuss updates within the Human Resource Department.

PROSECUTORS OFFICE

Present: Ryan Jolley- Prosecuting Attorney

The Board met with Ryan Jolley to discuss updates within the Prosecutors Office.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider Records that are exempt from public disclosure. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Commissioner Jackson seconded. Both voted in favor. The Board moved into Executive Session at 10:00 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 10:10 a.m.

Decision: Commissioner Jensen moved to approve the prior approval for office software, which is in the amount of \$13,391.00, which is to be paid from Fund: 01-14-804-00. Commissioner Jackson seconded. Both voted in favor. The motion carried.

Commissioner Jensen moved to approve the prior approval for purchase of Servers, which is in the amount of \$44,079.53, which is to be split between Fund: 01-14-810-00 (\$25,000) and Fund: 01-14-810-0001 (\$19,079.53). Commissioner Jackson seconded. Both voted in favor. The motion carried.

PRIOR APPROVAL FOR PURCHASE- BUILDING MAINTENANCE

Present: Jason Marlow- Facilities Manager

The Board met with Jason Marlow to discuss the submitted prior approval for purchase of top oven dial and thermostat for the oven in the jail. Said purchase is in the amount of \$1,724.00, which is to be paid from Fund: 01-10-506-00.

Decision: Commissioner Jensen moved to approve the submitted prior approval for purchase of top oven dial and thermostat for the oven in the jail. Said purchase is in the amount of \$1,724.00, which is to be paid from Fund: 01-10-506-00. Commissioner Jackson seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION TO RESCIND BINGHAM COUNTY CODE SECTION 7-1-4, PLATTING FEES FOR SUBDIVISION DEVELOPERS AND TO PROCEED WITH THE PUBLIC HEARING PROCESS

Present: Tiffany Olsen- Planning & Development Director

The Board met to hold discussion and make a decision in regard to the request to rescind Bingham County Code Section 7-1-4, Platting Fee for Subdivision Developers and to proceed with the public hearing process.

Ms. Olsen explained that Bingham County Resolution 2026-17 was adopted after a Public Hearing held on March 6, 2026. Therefore, the fees that are listed within Bingham County Code 7-1-4 are no longer accurate.

Lindsey Gluch, Commission Clerk, stated that this section is underneath the Code Section pertaining to Public Ways and Property. Ms. Gluch stated that she spoke with Dusty Whited, Public Works Director, who is also in favor of proceeding with the Public Hearing to rescind the section.

Decision: Commissioner Jensen moved to proceed with the Public Hearing process in order to rescind Bingham County Code Section 7-1-4, as requested by Ms. Olsen and Ms. Gluch. Commissioner Jackson seconded. Both voted in favor. The motion carried.

PUBLIC HEARING TO RECEIVE THE PLANNING & ZONING COMMISSIONS RECOMMENDATION TO APPROVE A COMPREHENSIVE PLAN MAP AMENDMENT FROM AGRICULTURE TO RESIDENTIAL/AGRICULTURE AND THE MOUNTAIN AURA ESTATES SUBDIVISION, ON LAND ZONED RESIDENTIAL/AGRICULTURE, CONSISTING OF APPROXIMATELY 20.26 ACRES, LOCATED ON PARCEL NO. RP0353904, BLACKFOOT, ID, FOR APPLICANTS DIEGO ARMANDO BUSTAMANTE-AQUINO AND DORA PATRICIA VIDEL-ANDRADE

Present: Addie Jo Jackman- Planning & Development Assistant Director
Chris Street- HLE

The Board held a Public Hearing to receive the Planning & Zoning Commissions recommendation to approve a Comprehensive Plan Map Amendment from Agriculture to Residential/Agriculture and the Mountain Aura Estates Subdivision, on land zoned Residential/Agriculture, consisting of approximately 20-26 acres, located on Parcel No. RP0353904, Blackfoot, Idaho, for Applicants Diego Armando Bustamante-Aquino and Dora Patricia Videll-Andrade.

Prior to the Public Hearing, the Board of County Commissioners reviewed the application and materials submitted by the Property Owners & Applicants, Diego Armando Bustamante-Aquino & Dora Patricia Vidal-Andrade, along with the Staff Report and all supplemental maps, notices and other materials.

As to procedural items, the Board finds the following:

1. In accordance with Bingham County Code 10-3-6, Notice of the Board's Public Hearing was provided as follows:
 - a. Sent to Government Agencies on February 19, 2026 (CC-3 List of Government Agencies and Notice)
 - b. Published in the Idaho State Journal and Post Register on February 21, 2026 (CC-2: Affidavit of Publication)
 - c. Sent to property owners within 300' of this property on February 19, 2026. (CC-4 Property Owners Mailing List and Notice)
 - d. Site was posted on February 20, 2026 (CC-5 Affidavit of Posting) and photographs of the site were taken on December 19, 2025 (S-9 Pictures)

WRITTEN TESTIMONY RECEIVED BEFORE THE BOARD OF COUNTY COMMISSIONERS PUBLIC HEARING

(CC-8) Allan Johnson, P.E., Regional Engineering Manager, Department of Environmental Quality (DEQ), who provided testimony in a neutral position and stated the following:

The proposed site overlies the groundwater capture zones for several nearby private wells and the following public water systems:

- City of Blackfoot Well #3
- City of Blackfoot Well #4
- City of Blackfoot Well #10
- Trin Pines Mobile Home Park

If the intention of the Developer is to dispose of wastewater via individual septic systems, DEQ is concerned that the number and density of the lots have the potential to pollute groundwater and affect the nearby public water system wells, as well as nearby private wells and wells within this proposed subdivision. As such, the Developer is required to meet Idaho Administrative Code 58.01.11.400.01 (Idaho Groundwater Quality Rule) which states:

Release Degrading Ground Water Quality: No person shall cause or allow the release, spilling, leaking, emission, discharge, escape, leaching, or disposal of a contaminant into the environment in a manner that:

- a. *Causes a groundwater quality standard to be exceeded.*
- b. *Injures a beneficial use of groundwater; or*
- c. *Is not in accordance with a permit, consent order or applicable best management practice, best available method or best practical method.*

To demonstrate that the septic discharge from the subdivision will comply with the above rule, the Developer may choose to do one or more of the following:

- Perform a Level 1 Nutrient-Pathogen Evaluation to demonstrate that the combined septic systems from the subdivision will not cause a groundwater quality standard to be exceeded at the proposed lot density.
- Decrease lot and/or septic system density, according to modeling results, to a point where the data shows no significant impact on groundwater quality.
- Require individual septic systems to have additional treatment technology (extended treatment, aeration, evaporation, incineration, etc.) for nitrate reduction, upon the demonstration that such technologies will be effective and protective of groundwater.
- Construct a community wastewater treatment system, such as a community evaporative lagoon.
- Combine the individual homes to one or more community septic systems (Large Soil Absorption System or LSAS), which will also require groundwater modeling and engineering. A centralized system will provide infrastructure for future connection to sewer when sewer services are extended to the area.
- Other best management practices as approved upon consultation with DEQ.

For drinking water, community water systems are more protective of the environment and public health. DEQ strongly recommends that the subdivision either connect to an existing public water system or establish their own community water system. If the Developer decides to create a new public water system, such system must be designed and constructed to meet the Idaho Rules for Public Drinking

Water Systems (IDAPA 58.01.08). The Developer should contact DEQ for information and direction regarding public drinking water systems.

After presentation of the Staff Report by Addie Jo Jackman, Planning & Development Assistant Director, Commissioner Jackson referred to Exhibit A-8 and stated on the east side, there is a small strip of what looks like a field that adjoins the farm shop and farm area. Commissioner Jackson asked Ms. Jackman why that was not included within the request, to which Ms. Jackman explained that it is her understanding that it is a different parcel and that it is in different ownership, which is perhaps leased and farmed by the same individual. Ms. Jackman stated there is a parcel to the northeast and a parcel along Mitchell Lane frontage to the south. Therefore, there are two separate parcels that she believes are in different ownership than the Applicants.

Commissioner Jensen stated that pressurized irrigation was discussed and asked where the pump is located, wherein Ms. Jackman explained the pump is outside of the subdivision property, located to the Northeast. Ms. Jackman stated the Applicants are currently working on negotiations to obtain easement to that pump. Ms. Jackman stated that there will need to be either an easement to the pump before the Final Plat is recorded or the location of the pump will need to be moved.

The Public Hearing was opened, and testimony was presented at the Public Hearing, which was as follows:

(CC-9) Chris Street, HLE, Applicant's Representative, stated the strip of property referred to by Commissioner Jackson is owned by the Gardners, who own the trucking company further east. Mr. Street stated currently the property is watered with the pump, located east of the proposed subdivision. Mr. Street stated the current negotiation is to leave the pump at its current location and trying to figure out if there should be another pump added for the proposed subdivision or if the Gardners will provide a pump.

Mr. Street stated during the Planning & Zoning Commission Public Hearing Robert Olsen explained that the fence line is actually further south than the deed line, which occurs often. Mr. Street stated that the easiest way to cure this without going through litigation is to create a non-buildable lot that can be deeded over to Mr. Olsen. Mr. Street stated that Mr. Olsen maintains the property that he has been using for many years and keeps the fence where he wants and it does not affect the subdivision. Mr. Street stated this cleans up dispute without bringing attorneys into the issue.

Commissioner Jackson confirmed there were no further questions for Mr. Street at this time.

Testimony in favor was received as follows:

(CC-10) Robert Olsen, 21 E. 100 N., Blackfoot, Idaho, read a statement, which was submitted into the record as Exhibit CC-10A and read as follows: *"We, Robert Olsen and Luann Olsen, acknowledge that we own property identified as parcel number RP0353700. There is an existing fence on parcel number RP0353904 to the South of our land. With the development of Mountain Aura Subdivison, the Developers are creating a non-buildable lot where our fence currently exists, which will be conveyed to us, and the fence will remain on the non-buildable lot"*. Mr. Olsen stated that he is satisfied but would like to be sure that the fence remains as it is currently. If not, there are motorcycles and side by sides on his property.

Commissioner Jackson confirmed there was no testimony in neutral or opposition. The Public Hearing was closed to any further testimony and the Board held deliberation.

REASON

The Board reviewed the Application and record in the context of Bingham County Code Title 10 Chapter 15 *Amendments* and made the following findings:

- a) The Comprehensive Plan Map Area Amendment Application met the requirements in Bingham County Code Section 10-15-3, as the Application was submitted by the property owners and included all required contents of a complete Application; and
- b) The requested amendment is for approx. 20.26 acres of land with a current Comprehensive Plan Map Area designation of Agricultural. To facilitate the Applicant's desire to subdivide their property, which is zoned Residential/Agriculture, an amendment is required to the Residential/Agricultural Comprehensive Plan Map Area; and
- c) That the subject parcel meets the specific purposes of the Comprehensive Plan for a Residential/Agricultural Map Area in that request is consistent with development in the vicinity, the Residential/Agricultural Comprehensive Plan Map Area corresponds with "R" and "R/A" zones in the Zoning Ordinance, and is established to direct the orderly and timely conversion of land as the need arises into residential areas that are still rural in character; and
- d) That it was appropriate to recommend approval of the Comprehensive Plan Map Area Amendment from Agricultural to Residential/Agricultural to support the current zoning designation and facilitate subdivision development upon review of the Applicant's responses to Bingham County Code 10-15-3(E).

2) The Board reviewed the Mountain Aura Subdivision Application and record in the context of Bingham County Code Title 10 Chapter 14 *Subdivision Regulations* and made the following findings:

- a. The Application met the requirements of Bingham County Code Title 10, Chapter 14, *Subdivision Regulations*; and
- b. The Subdivision Application met the zoning district purposes of Bingham County Code Section 10-4-2(C) as the "R/A" Residential/Agricultural zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities, with compatibility to existing uses in the immediate area and similar population density. The Board found the area consists primarily of residential parcels, agriculturally farmed fields, and the subject property is surrounded by Residential/Agriculture zoning. Additionally, the proposed development has access to utilities, adequate service by roadways, with proposed lot sizes suitable for a combination of residential and agricultural land uses; and
- c. The Application met the requirements of Bingham County Code Section 10-6-6(B)(1), as the proposed lots meet the 1-acre minimum allowed for in a Residential/Agriculture Zoning District; and
- d. Irrigation water rights will be assessed by the Blackfoot Irrigation Company through 25 shares, with water delivery by the Lloyd Canal Company and the Blackfoot Slough Company. Water will be delivered to all lots through a new pressurized irrigation system; and
- e. The Public Hearing met the notice requirements of Idaho Code Title 67, Chapter 65, and Bingham County Code Section 10-3-6.

Commissioner Jensen stated that he has no concerns with the Comprehensive Plan Map Amendment but does not feel that approval of the subdivision should occur until there is documentation stating how the irrigation is going to go. Discussion was held with Legal Counsel, wherein Paul Rogers stated that it could be placed as a condition and that the Applicants are to provide proof of an agreement for the pump and easement.

DECISION

Based on the record, Commissioner Jensen moved to uphold the Planning & Zoning Commission's recommendation to approve the Comprehensive Plan Map Amendment from Agricultural to Residential/Agricultural located at approx. north and east of 46 W. 50 S., Blackfoot, ID 83221 on approx. 20.26 acres, as proposed by property owners Diego Armando Bustamante-Aquino and Dora Patricia Vidal-Andrade. Commissioner Jackson seconded. Both voted in favor. The motion carried.

Next, based on the record, Commissioner Jensen moved to uphold the Planning & Zoning Commission's recommendation and approve the Mountain Aura Estates Subdivision, consisting of 17-lots (16-single family residential lots and 1-lot dedicated to the public as Right-of-Way), located at approx. north and east of 46 W. 50 S., Blackfoot, ID 83221 on approx. 20.26 acres, as proposed by property owners Diego Armando Bustamante-Aquino & Dora Patricia Vidal- Andrade, with condition that proof of an Agreement for the pump and easement be provided to the Planning & Development Department prior to the Final Plat being recorded. Commissioner Jackson seconded. Both voted in favor. The motion carried.

Request for Reconsideration/Judicial Review: Upon denial or approval of a zone change, with adverse conditions, pursuant to Idaho Code Section 67-6535(2)(b), the Applicant or affected person seeking Judicial Review of compliance with the provisions of this section must first seek reconsideration of the final decision within fourteen (14) days. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

Regulatory Takings: Additionally, the Applicant may request a regulatory takings analysis as per Idaho Code Section 67-8003. An affected person aggrieved by a final decision concerning matters identified in Section 67-6521(1)(a), Idaho Code may within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek Judicial Review as provided by Chapter 52, Title 67, Idaho Code.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson seconded. Both voted in favor. The Board moved into Executive Session at 3:00 p.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 3:12 p.m.

Decision: Commissioner Jensen moved to continue the discussion to Friday, March 20th at 9:15 a.m., due to the absence of Chairman Manwaring. Commissioner Jackson seconded. Both voted in favor. The motion carried.

PLANNING & DEVELOPMENT

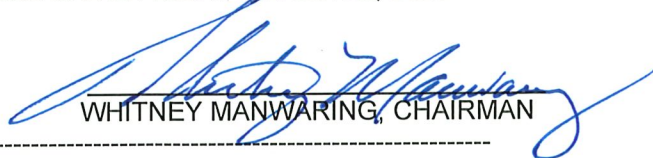
Present: Tiffany Olsen- Planning & Development Director

The Board met with Tiffany Olsen to discuss updates within the Planning & Development Department.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 20, 2026



PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----



WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, March 20, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Commissioner Jackson
 Commissioner Jensen- Temporary Chairman
 Lindsey Gluch- Commission Clerk
EXCUSED: Chairman Manwaring

TEMPORARY CHAIRMAN

Decision: Commissioner Jackson moved to appoint Commissioner Jensen as Temporary Chairman, due to the absence of Chairman Manwaring. Commissioner Jensen seconded. Both voted in favor. The motion carried.

COMMISSIONERS AGENDA

The Board met to approve the Commissioners Agenda as posted.

Decision: Commissioner Jackson moved to approve the Commissioners Agenda as posted. Commissioner Jensen seconded. Both voted in favor. The motion carried.

CLAIMS

Claims were approved in the amount of \$119,198.79.

PERSONNEL ACTION FORMS

The Board met to approve Personnel Action Forms, which were as follows:

New Employee Status Sheet: Scale House Operator
 Detention Deputy
Salary Increase Form: Detective
 Patrol Sergeant
 Patrol Corporal
 Detention Deputy
 Patrol Deputy
 Detective
 Detention Deputy
 Patrol Deputy

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. Both voted in favor. The Motion carried.

RESOLUTION 2026-23

The Board met to approve and sign Bingham County Resolution 2026-23, a resolution for destruction of records within the Sheriffs Office.

Decision: Commissioner Jackson moved to approve Bingham County Resolution 2026-23, a resolution for destruction of records within the Sheriffs Office. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION 2026-23**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE SHERIFFS OFFICE**

WHEREAS the Bingham County Sheriffs Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Sheriffs Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

SHERIFFS OFFICE

See Attached "Exhibit A"

THEREFORE, it is hereby resolved that: The Sheriffs Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 20th day of March 2026.

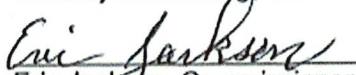


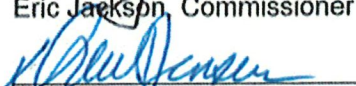
ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION

Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner



BINGHAM COUNTY
SHERIFF JEFF GARDNER

(208) 786-4440
601 N. MAPLE ST. #405
BLACKFOOT, ID 83221

County Records Destruction list

March 16, 2026

Bingham County Sheriff's Office Records is requesting approval for destruction of the following items:

- Box 1: 1996 BCSO Payroll
- Box 2: 1985 BCSO Payroll
- Box 3: 1993-1994 BCSO Payroll
- Box 4: 1992 BCSO Payroll
- Box 5: Advance Receipts
- Box 6-7: Pre 1987 Civil Cover sheets
- Box 8-11: 1978 - 1982 Juvenile & Felony Police Reports

Kaitlin Smith
Records Clerk

KimberLee Arms
Office Manager

APPROVAL OF BALLOT NUMBERS AND POLLING LOCATIONS FOR THE MAY 19TH ELECTION

Present: Megan Kearsley- Election Director
Pamela Eckhardt- County Clerk
Kelli Robbins- Election Clerk

The Board met to approve Ballot Numbers and Polling Locations for the May 19th Election.

Megan Kearsley reviewed the polling locations for the May 19th Election, wherein all sixteen (16) polling locations will be used as it is the Primary Election and every precinct is involved. Ms. Kearsley stated that every party is involved in this election except the constitution party because there are no contested races for that party in Bingham County.

Ms. Kearsley stated that early voting will begin on May 4, 2026, through May 15, 2026, and on May 8, 2026, which is held at the courthouse but there will be one early voting day held in the City of Shelley at the Fire Department.

Ms. Kearsley stated that she is proposing purchase ballots at 50% for democrat, libertarian and 70% for Republican, of registered voters.

Decision: Commissioner Jackson moved to approve Polling Locations and ballot numbers for the May 19th Election, as presented by Ms. Kearsley. Commissioner Jensen seconded. Both voted in favor. The motion carried.

DISCUSSION & DECISION REGARDING TAX EXEMPTION APPLICATIONS PURSUANT TO IDAHO CODE SECTION 63-602

Present: Pamela Eckhardt- County Clerk
Debbie Cunningham- Chief Deputy Assessor

The Board met to hold discussion and make a decision regarding Tax Exemption Applications pursuant to Idaho Code Section 63-602, which were as follows:

Ms. Cunningham presented Tax Exemption Applications pursuant to Idaho Code Section 63-602B, which were as follows:

Exempted Properties under IC 63-602 B

Religious limited liability companies, corporations or societies

Church of Jesus Christ of Latter-day Saints

- RP0089000 Church 2120 W Hwy 39 (Springfield)
- RP0147700 Church 1533 Hwy 39 (Pingree)
- RP0204900 Church 101 N 900 W Blackfoot (West Stake Center)
- RP0214000 Seminary building near Snake River High School (920 W Highway 39)
- RP0216100 Church 99 N 900 W Blackfoot (West Stake Center)
- RP0219800 Church 95 N 740 W Blackfoot (Northwest Stake Center)
- RP0262802 Church 701 W 300 S Blackfoot (Riverton parcel 1)
- RP0262811 Portion of parking lot adjacent to church in Riverton
- RP0262816 Church 701 W 300 S Blackfoot (Riverton parcel 2)
- RP0289400 Church 403 N 150 W Blackfoot (Rose)
- RP0311101 South Stake Shelter and Fields 259 N 300 W
- RP0451125 Church N 700 E near Woodville and includes adjacent grass area
- RP0459302 Ball fields and grain bins near Riverview Elementary Shelley
- RP0489500 Church 1101 E 1250 N Shelley
Girls camp area in Wolverine 2223 William Creek
- RP0577100 Rd, Firth
- RP0578605 Girls camp area in Wolverine
- RP0578608 Girls camp area in Wolverine
Area in
- RP0596700 Wolverine request for 16% exemption (handcart trek area)

	352 N Ash	
RP1017400	Blackfoot	Deseret Industries
RP1062000	Church	845 Grant St. Blackfoot
RP1062100	Parking lot adjacent to church above facing Sexton	
RP1062200	Parking lot adjacent to church above on Grant	
RP1096700	Church	520 N Shilling Blackfoot
RP1158800	Seminary Building near Blackfoot High School on S Fisher St	
RP1186800	Grass area adjacent to Church at 660 Teton Blackfoot	
RP1285701	Family History Center Mitchell Road Blackfoot	
RP1302600	Church	660 Teton Blackfoot
RP1309600	Shelter and Fields adjacent to church on Mt Putnam Dr	
RP1326000	Church	1650 Highland Blackfoot (Blackfoot Stake Center and fields)
RP1330002	Parcel in the field adjacent for the church above on Highland	
RP1332736	Church	1000 W Riverton Blackfoot (South Stake Center)
RP1343600	Church	1289 Mt Putnam Blackfoot (East Stake Center)
RP2001900	Church	325 E Locust Shelley
RP2012600	Church	184 N Park Shelley
RP2084303	Seminary Building near Shelley High School	
RP2088900	Church	513 S Park Shelley
RP2091802	Church	675 S Milton Shelley
RP3044900	Church	149 W Central Aberdeen
RP3059800	Seminary Building near Aberdeen High School (203 S 4th W)	
RP4010400	Seminary Building near Firth High School (252 W Center)	
RP4019100	Church	744 N 600 E Firth
RP4019300	Portion of Shelter and Fields for church above in Firth	
RP5003600	Church	823 N 675 E Basalt
RP7013800		
RP7014400	Church	
RP7020201	Church	
RP7022900	Church	
RP7040400		
RP7040801	Church	
RP7053300	Church	
RP7053800		
RP7055400	Church	

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602B, Religious limited liability companies, corporations or societies. Commissioner Jensen seconded. Both voted in favor. The motion carried.

Next, discussion was held with regard to Tax Exemption Applications pursuant to Idaho Code Section 63-602B, which were as follows:

Religious limited liability companies, corporations or societies

Assembly of God South Idaho District

RP7009000 Fort Hall

Assembly of God Idaho

RP1042100 288 W Pacific, Blackfoot

International Church of the Foursquare

RP1051402 40 S Spruce, Blackfoot

Bethel Lutheran Church

RP4004100 Firth

RP4004101

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602B, Religious limited liability companies, corporations or societies. Commissioner Jensen seconded. Both voted in favor. The motion carried.

Next, discussion was held in regard to Tax Exemption Applications pursuant to Idaho Code Section 63-602C, Fraternal, Benevolent or Charitable, which were as follows:

Fraternal, benevolent or charitable

BPOE No 1416 - Elks Lodge Building

RP1041300 123 N Ash, Blackfoot

Health West - Aberdeen

RP3019804 330 N Main - Aberdeen

RP3019805

Grove City Lodge AFAM No 33 (Masons)

RP1011200 7 NW Main, Blackfoot

Requesting 80% exemption as 20 % of building is rented

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602C, Fraternal, Benevolent or Charitable. Commissioner Jensen seconded. Both voted in favor. The motion carried.

Next, discussion was held in regard to Tax Exemption Applications pursuant to Idaho Code Section 63-602D, Certain hospitals as defined by IC Title 39 Chapter 13, which were as follows:

Bingham Memorial Hospital

RP1045000

Human Resources Office (old eye and dental center)

RP1045600

Pediatric Therapy Center

310 W Idaho, Blackfoot

RP1045900

Clinical Research Office

124 N Oak, Blackfoot

RP1105900

OR on call staff stay at this home

358 W Idaho Street,
Blackfoot

RP1106500

Medical Office Building (MOB) Annex

490 N Spruce,
Blackfoot

RP1107000

On call physicians stay at this home

284 N Spruce,
Blackfoot

RP1107200

vacant house to be demolished

194 N Spruce,
Blackfoot

RP1107400

Parking lot

152 N Spruce,
Blackfoot

RP1287400

Ground

53 Poplar, Blackfoot

RP1287500

Ground

170 Parson, Blackfoot

RP1287800

Poplar House -office space for hospital staff

150 Parsons, Blackfoot

RP1287901

BMH Physicians Clinic - BMH is 58.72% owner

323 Poplar, Blackfoot

RP1289100

Parking Lot for Bingham Specialty Plaza

167 Poplar, Blackfoot

59% exempt

RP1289200

Bingham Specialty Plaza - Medical Offices

344 N Poplar, Blackfoot

asking to return to 100% as Wray Dermatology has moved

RP1325400

326 Poplar, Blackfoot

College of Massage Therapy and office space for staff

RP1402800

Land next to maternity center

1600 Highland, Blackfoot

30% exempt

RP1402900

Grove Creek Medical Center -maternity center

360 N Meridian, Blackfoot

CMRGO, LLC

RP1403000

Land across from maternity center

350 N Meridian, Blackfoot

CMRGO, LLC

RP1403100

Land across from maternity center

340 N Meridian, Blackfoot

CMRGO, LLC

RP2024600

1st Choice Urgent Care

330 N Meridian, Blackfoot

CMRGO, LLC

LR1296602

1st Choice Urgent Care (Land is leased)

275 W Locust, Shelley

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602D, Certain Hospitals as defined by IC Title 39 Chapter 13. Commissioner Jensen seconded. Both voted in favor. The motion carried.

Next, discussion was held in regard to Tax Exemption Applications pursuant to Idaho Code Section 63-602E, property used for school or educational purposes including charter schools, which were as follows:

Exempted Properties under IC 63-602 E

Property used for school or educational purposes including charter schools.

Blackfoot Community

Players

RP1015700 Nuart Theater

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602E, property used for school or educational purposes including charter schools. Commissioner Jensen seconded. Both voted in favor. The motion carried.

Next, discussion was held in regard to Tax Exemption Applications pursuant to Idaho Code Section 63-602W, business inventory that is a single family dwelling. Site Improvements that are associated with land, which were as follows:

Exempted Properties under IC 63-602 W

Business inventory that is a single family dwelling.
Site improvements that are associated with land.
Developer factor exemption value.

Murphy Estates Subdivision

Keven Mitchel and Maria Lusia Murphy
3 parcels

Decision: Commissioner Jackson moved to approve Tax Exemption Applications pursuant to Idaho Code Section 63-602W, Business Inventory that is a single family dwelling. Site Improvements that are associated with land. Developer Factor exemption value. Commissioner Jensen seconded. Both voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY MARCH 25, 2026


PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----


WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Wednesday, March 25, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Commissioner Jensen
 Lindsey Gluch- Commission Clerk

COMMISSIONERS AGENDA

Decision: Commissioner Jensen moved to approve the Commissioners Agenda as posted. Commissioner Jackson seconded. All voted in favor. The motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$4,837.64.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Commissioner Jensen seconded. All voted in favor. The motion carried.

APPROVAL OF JANUARY 2026 COMMISSIONER MINUTES

The Board met to approve January 2026 Commissioner Minutes. Chairman Manwaring confirmed with Commissioner Jackson and Commissioner Jensen that there were no changes to be made to the proposed minutes.

Decision: Commissioner Jensen moved to approve January 2026 Commissioner Minutes as written. Commissioner Jackson seconded. All voted in favor. The motion carried.

SHERIFFS OFFICE

Present: Jeff Gardner- Sheriff
 Kris Talbot- Sheriffs Office Detention Sergeant

The Board met with Sheriff Gardner to discuss updates within the Sheriffs Office, along with other agenda items.

Discussion was held in regard to the Fifth Amendment to the Inmate Telecommunications Agreement between Telemate LLC and Bingham County. The only change is to update the agreement with the new FCC rules as far as what can be charged for telephone calls and tablet usage.

Decision: Commissioner Jackson moved to approve and sign the Fifth Amendment to the Inmate Telecommunications Agreement between Telemate LLC and Bingham County, as proposed by Sheriff Gardner. Commissioner Jensen seconded. All voted in favor. The motion carried.

Next, discussion was held in regard to the proposed JSA Contract, wherein Sheriff Gardner explained that the proposed contract will bring all equipment up to date, including cameras which will be ungraded when they need and the cost is calculated within the yearly cost. This will assist in allowing all equipment to be on one program as well. The start up cost is \$169,162.00, with an annual payment will be \$74,612.71.

The Board had no issues.

Decision: Commissioner Jensen moved to approve and sign the JSA Contract, as proposed by Sheriff Gardner. Commissioner Jackson seconded. All voted in favor. The motion carried.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(a)&(b), to consider personnel matters. Commissioner Jensen seconded. Both voted in favor. The Board moved into Executive Session at 9:18 a.m. Commissioner Jensen moved to go out of Executive Session. Commissioner Jackson seconded. The Board moved out of Executive Session at 9:30 a.m.

Decision: Commissioner Jackson moved to approve offering the Truck Driver position to the applicant discussed within Executive Session. Commissioner Jensen seconded. All voted in favor. The motion carried.

PUBLIC WORKS

Present: Dusty White- Public Works Director
 Brandon Bird- Eastern Idaho State Fair
 Bill Dixon- Eastern Idaho State Fair
 Tiffany Olsen- Planning & Development Director
 Makayla McClain- BILLT LLC

The Board met with Dusty White to discuss updates within the Public Works Department and other agenda items.

Discussion was held in regard to opening the mountain roads, wherein Mr. White stated that Bonneville County opened their roads as of yesterday.

Makayla McClain, BILLT LLC, stated that her company hauls the tank from Premier over to Soda Springs taking the mountain road route and therefore, she is in favor of opening the mountain roads. The route is from Rich Lane, over Lincoln Creek and through to Soda Springs.

Decision: Commissioner Jackson moved to approve and sign Bingham County Resolution 2026-21, a Resolution and Order changing the use of county roads. Commissioner Jensen seconded. All voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION 2026-21**

RESOLUTION AND ORDER CHANGING THE USE OF COUNTY ROADS

Pursuant to Idaho Code §31-714, 67-7109(5) and the Bingham County Snowmobile Trail Ordinance, it is hereby resolved and ordered by the Bingham County Commissioners as follows:

Section 1: Road Use Change. The Following roads shall be opened to use by conventional motor vehicles commencing at 9:00 a.m. on the March 25, 2026, weather depending and until further notice:

Wolverine & Sellars Creek Road from the mouth of the Narrows at approximately 1606 East Wolverine Road in Section 11, T 2S, R38 EBM to 2550 E 400 N, the intersection of Blackfoot Reservoir Road and Sellars Creek Road. Also, the Taylor Creek Road from the intersection with Wolverine Road north to just south of Blatter Farms at approximately 1735 E 1000 N. Also, from the Blackfoot Reservoir Road/Sellars Creek intersection north to the Bingham County line. This opening also applies from the intersection of the Blackfoot River Road and the Cedar Creek Road at approximately 1510 E 100 N to the Lincoln Creek Road easterly to the Bingham County, Caribou County line. And further east to the Blackfoot Reservoir Road north to the Sellars Creek intersection. Also includes Long Valley Road.

Section 2: Notice

Notice of the road use change will be posted at each public entrance to the roadway and advertised in The Idaho State Journal/Post Register. For further information and map locations, contact Bingham County Road and Bridge between the hours of 8 a.m. and 5 p.m., Monday through Thursday, 208-782-3173.

DATED: March 25, 2026



ATTEST:


Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson, Commissioner


Drew Jensen, Commissioner

Next, discussion was held in regard to the request submitted by Bill Dixon, Eastern Idaho State Fair, for county assistance in spraying mag chloride for the Eastern Idaho State Fair.

Mr. Whited stated the application takes less than one full day, the Eastern Idaho State Fair will pay for the chemical and hauling of the chemical and that the county will complete application.

The Board had no concerns.

Decision: Commissioner Jensen moved to approve the request submitted by Bill Dixon, Eastern Idaho State Fair, for county assistance in spraying mag chloride. The Eastern Idaho State Fair will pay for the chemical and hauling of the chemical and the county will complete application. Commissioner Jackson seconded. All voted in favor. The motion carried.

Next, discussion was held in regard to proceeding with opening of a county gravel source on Brush Creek Road. Mr. Whited explained that the Board had looked at the materials last week with the Road and Bridge Supervisor. Mr. Whited stated that Road and Bridge took around 30 loads of the material last fall and hauled it over to Cranes Flat, ran it through the crusher and brought the material back over to Miner Creek, which has been there throughout the winter. Mr. Whited stated there was not a lot of melt off or run off to see but there was enough to get a good idea of what the material is going to be like. Mr. Whited stated he is before the Board today for a decision as to move forward with opening a county gravel source or not.

Chairman Manwaring stated that it would cost the county quite a bit of money for the study and a reclamation plan. Chairman Manwaring stated that he spoke with another individual in the area who informed him that it looked good, but when it got wet, it was mushy. Chairman Manwaring stated that Troy Lenhart had a suggestion which was to hire a few part time employees and keep a few graders in that area to keep grading. Mr. Whited stated that Troy Lenhart did talk to him about that idea, but he does not believe it is a good solution and no matter what gravel is put on the roads, it is going to start having problems. Mr. Whited stated the county does not have graders available to be used for that proposal.

Commissioner Jensen stated that he would recuse himself from this decision, as he is the President of the Eastern Idaho Grazing Association, who is the gravel source property owner.

Discussion was held in regard to the percentage of time throughout the summer in which grading occurs in the mountains and that it would be beneficial to have a source that is closer.

Mr. Whited explained that the cost to complete the Reclamation Plan and Traffic Impact Study would cost \$15,000.00 and Mr. Whited stated that the best way to start the process would be to rent a crusher that is on tracks, is all in one self-contained area, takes up 1/10 of the space that the county crusher system does to set up. For the first year or two, Mr. Whited stated until the area has a big enough area hauled away from the corner and out of the area that county equipment could be set up, there is no other way of starting the proposed operation without a mobile unit. Mr. Whited stated the last time that the county rented a mobile unit, it cost \$20,000.00 per month and he would guess with inflation that the cost would be close to \$30,000.00.

Drew Jensen stated that he believes that the area would be a great gravel source and would be advantageous for the county. In the dry part of the summer, they do a great job at grading but one week later, you cannot tell that the grading has been done and some of it is that vehicles have more power now and are in turn pulling bigger trailers.

Chairman Manwaring asked Legal Counsel if approval from the Eastern Idaho Grazing Association should be received prior to the Board making a decision. Mr. Rogers stated that it would be beneficial to have written approval.

Tiffany Olsen, Planning & Development Director, stated if this is approved by the Board, the project will require a Conditional Use Permit.

Tiffany Olsen, Planning & Development Director, stated if this is approved by the Board, the project will require a Conditional Use Permit.

The Board was in favor of placing this matter on hold until Mr. Jensen could get further information from the Eastern Idaho Grazing Association in order to proceed.

Decision: Commissioner Jackson moved to table this matter until further information is obtained from the Eastern Idaho Grazing Association. Chairman Manwaring seconded. Both voted in favor. The motion carried.

Next, discussion was held in regard to the State/Local Agreement for Ferry Butte Bridge Rehab Project and approval of accompanying Resolution 2026-22. Mr. Whited explained that this agreement is required for any federally funded projects.

Decision: Commissioner Jensen moved to approve and sign the State/Local Agreement for Ferry Butte Bridge Rehab Project and the accompanying Resolution 2026-22. Commissioner Jackson seconded. All voted in favor. The motion carried and Resolution 2026-22 was approved as follows:

**BINGHAM COUNTY
RESOLUTION 2026-22**

WHEREAS, the Idaho Transportation Department, hereafter called the **STATE**, has submitted an Agreement stating obligations of the **STATE** and **BINGHAM COUNTY**, hereafter called the **COUNTY**, for construction of the Bridge and will address needs to the girders, deck, and piers to prevent further deterioration to the structure; and

WHEREAS, the **STATE** is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the **STATE** involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, the **STATE** can only pay for work associated with the State Highway System; and

WHEREAS, the **COUNTY** is fully responsible for its share of project costs; and **NOW THEREFORE, BE IT RESOLVED:**

- 1) That the Agreement for Federal Aid Highway Project A024(339) is hereby approved.
- 2) That the Board of Commissioners are hereby authorized to execute the Agreement on behalf of the **COUNTY**.
- 3) That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a regular, duly called meeting of the Board of Commissioners, Bingham County, held on March 25, 2026.

DATED: March 25, 2026

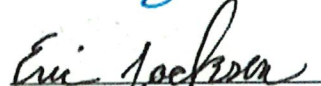
ATTEST:


Pamela W. Eckhardt
Bingham County Clerk



BINGHAM COUNTY COMMISSION


Whitney Manwaring, Chairman


Eric Jackson Commissioner


Drew Jensen, Commissioner

Next, discussion was held in regard to the submitted prior approval for purchase of tires for the Road and Bridge Department, which will serve as inventory for when they are needed. Said purchase is in the amount of \$5,531.36, which is to be paid from Fund: 02-47-473-01.

Decision: Commissioner Jackson moved to approve the submitted prior approval for purchase of tires for the Road and Bridge Department, which will serve as inventory for when they are needed. Said purchase is in the amount of \$5,531.36, which is to be paid from Fund: 02-47-473-01. Commissioner Jensen seconded. All voted in favor. The motion carried.

Lastly, discussion was held in regard to the submitted prior approval for purchase of tires for the live floor trailers. Said purchase is in the amount of \$3,626.32, which is to be paid from Fund: 23-70-473-01.

Decision: Commissioner Jensen moved to approve the submitted prior approval for purchase of tires for the live floor trailers. Said purchase is in the amount of \$3,626.32, which is to be paid from Fund: 23-70-473-01. Commissioner Jackson seconded. All voted in favor. The motion carried.

QUARTERLY UPDATE WITH BINGHAM GROUNDWATER

Present: Tony Dixey- Bingham Groundwater
Connie Christensen- Bingham Groundwater

The Board met with Tony Dixey and Connie Christensen to discuss updates from Bingham Groundwater.

DISCUSSION REGARDING PLAN TO UPDATE THE FRONT PARKING LOT OF THE COURTHOUSE, WITH POTENTIAL DECISION- SUBMITTED BY JASON MARLOW- FACILITIES MANAGER

Present: Jason Marlow- Facilities Manager

The Board met with Jason Marlow to discuss the proposed plan to update the front parking lot of the Courthouse.

Mr. Marlow stated there was previous discussion in regard to additional security to the front of the courthouse and installing an extended rock garden along the front and since that area will be closed off, it suggested changing the direction of the car parking so that there is one entry and exit. This will provide security for impeding traffic coming from W. Washington Street. Mr. Marlow stated that switching the direction in which cars park, enter and exit, will reduce the amount of congestion there is within the current entry/exit.

Review of and discussion regarding the proposed quotes in regard to seal coating, patching of the parking lot, as well as removal and repouring of the skinny sidewalks on the east and south side of the front entrance.

The Board was in favor proceeding with Sealcoating to be completed by Imperial Asphalt (\$3,898.00), Patching to be completed by Black Diamond Paving (\$2,835.00) and removal/repouring of the skinny sidewalks on the east and south side of the front entrance to be completed by Hoffman and Son (\$25,600.00).

A brief discussion was held with regard to installing the hydronics under the sidewalks, same as to what is on the ramp and the side door that is used by employees, to assist with keeping the snow melted. Mr. Marlow stated that it would be beneficial to do so while the concrete is dug up. This item will be put on hold until a later date due to the cost.

This will cause a lot of change for the public and therefore, there will need to be extra signage placed and proper notice provided.

Decision: Commissioner Jensen moved to approve the prior approval for purchase for sealcoating to be provided by Imperial Asphalt in the amount of \$3,898.00 and patching of the parking lot by Black Diamond in the amount of \$2,835.00, which is to be paid from Fund: 01-10-494-00. Commissioner Jackson seconded. All voted in favor. The motion carried.

Commissioner Jackson moved to approve the prior approval for purchase of removal and repouring of the skinny sidewalks on the east and south side of the front entrance to be done by Hoffman & Son in the amount of \$25,600.00, which is to be split between Fund: 01-10-494-00 and 01-10-443-0001.

PUBLIC HEARING TO RECEIVE THE PLANNING & ZONING COMMISSIONS RECOMMENDATION TO APPROVE A ZONING AMENDMENT FROM AGRICULTURE TO RESIDENTIAL/AGRICULTURE AND THE BAUTISTA ESTATES SUBDIVISION, CONSISTING OF APPROX. 5.11 ACRES, LOCATED AT 159 E 350 N., BLACKFOOT, IDAHO, FOR APPLICANTS SELIA AND GILBERT BAUTISTA JR

Present: Addie Jo Jackman- Planning & Development Assistant Director
Chris Street- HLE

The Board held a Public Hearing to receive the Planning & Zoning Commissions recommendation to approve a Zoning Amendment from Agriculture to Residential/Agriculture and the Bautista Estates Subdivision, consisting of Approx. 5.11 acres, located at 159 E 350 N Blackfoot, Idaho, for Applicants Selia and Gilbert Bautista Jr.

Prior to the Public Hearing, the Board of County Commissioners reviewed the application and materials submitted by the Applicant, Selia and Gilbert Bautista Jr., along with the Staff Report and all supplemental maps, notices and other materials.

As to procedural items, the Board finds the following:

2. In accordance with Bingham County Code 10-3-6, Notice of the Boards Public Hearing was provided as follows:
 - a. Sent to Government Agencies on February 19, 2026 (CC-3 List of Government Agencies and Notice)
 - b. Published in the Idaho State Journal and Post Register on February 28, 2026 (CC-2: Affidavit of Publication)
 - c. Sent to property owners within 300' of this property on February 19, 2026. (CC-4 & Property Owners Mailing List and Notice)
 - d. Site was posted on February 20, 2026 (CC-5 Affidavit of Posting) and photographs of the site were taken on November 17, 2025. (Exhibits S-8 and S-9)
3. The Planning & Development Department and Commission Clerk received no additional testimony prior to the Board's Public Hearing.

After presentation of the Staff Report and confirmation that there were no additional questions for county staff, the Public Hearing was opened and testimony was presented at the Public Hearing, which was as follows:

(CC-6) Chris Street, Applicants Representative and Professional Land Surveyor with HLE, Inc., stated that he had one (1) clarification on the Staff Report presented and that there is a second septic system on what will be Lot 2. Part of the Application with the Health Department is that it was inspected and approved for use. This system was placed and was never used but the anticipation is for it to be used.

There were no questions for the Applicants Representative.

Chairman Manwaring opened the Public Hearing for testimony in favor, neutral or in opposition, to which there was none, and the Public Hearing was closed.

REASON

The Board held deliberation and based on the entire record, the Board finds the following:

1. The Application met the requirements in Bingham County Code Section 10-15-3, as the Application was submitted by the Property Owner and included all required contents of a complete Application; and
2. The Multi-Use Comprehensive Plan Map Area designation supports the desired Zoning Amendment to the Residential/Agriculture District, as it allows for any type of zoning. The Board did not identify any concerns relating to conflicting zoning, spot zoning, or conforming neighboring zones; and
3. The purpose of the "R/A" Residential/Agriculture Zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities and that have lot sizes compatible with existing lot sizes in the immediate area pursuant to Bingham County Code Section 10-4-2(C). The Board found that the subject property is currently served with utilities and has adequate access from 350 N. South Wapello Road; and
4. The property is surrounded by parcels consisting of a combination of residential and agricultural land uses, with the Wapello Townsite located to the east, and the surrounding lands are zoned Residential/Agriculture to the east, northeast, and southeast of the proposed subdivision, which supports compatibility with the area; and
5. The Public Hearing met notice requirements of Idaho Code Title 67, Chapter 65, and Bingham County Code Section 10-3-6.

Chairman Manwaring stated that most of the property site within the multi-use corridor, which was created in 2018 to give the latitude for changes to occur such as the one before the Board today.

Commissioner Jackson stated that the Developers will still be able to use the pasture and that the Application will not take any ground out of agriculture production.

Commissioner Jensen stated he has no concerns and that the request will

Commissioner Jackson nor Commissioner Jensen had any concerns in regard to this Application.

DECISION REGARDING ZONING AMENDMENT

Commissioner Jensen moved to uphold the Planning & Zoning Commission's recommendation and approve the Zoning Amendment from "A" Agriculture to "R/A" Residential/Agriculture located at 159 E. 350 N., Blackfoot, ID, on approx. 5.11 acres of land, as proposed by property owners Selia and Gilbert Bautista Jr. Commissioner Jackson seconded. All voted in favor. The motion carried.

Upon approval of the Zoning Amendment from "A" Agriculture to "R/A" Residential/Agriculture, the Board of County Commissioners held deliberation in regard to the request to develop a 3-lot subdivision (1-lot containing Applicant's home, a new single family residential lot, and 1-lot dedicated to the public as Right-of-Way).

The Board reviewed and found the following:

- 1) The Application met the requirements of Bingham County Code Title 10, Chapter 14, *Subdivision Regulations*; and
- 2) The Application met the requirements of Bingham County Code Section 10-4-2(C), which states that the purpose of the "R/A" Zone is to permit the establishment of low-density single-family dwellings with lot sizes sufficient for individual sewer and water facilities; and
- 3) The Application met the requirements of Bingham County Code Section 10-6-6(B)(1) as the proposed lots meet the 1-acre minimum allowed for in a Residential/Agriculture Zoning District with individual culinary wells, septic systems, and drainfields on each lot; and
- 4) The lots are located within the Blackfoot Irrigation Company service area and will be served through an existing open ditch. Lot 1 will retain 9 shares, Lot 2 will receive 1 share, and Lot 3, a designated right-of-way, will receive no shares; and
- 5) The proposed Subdivision is considered to be consistent with the Bingham County Comprehensive Plan, as the area is designated as multi-use, which supports all zoning designations and development of the parcel; and
- 6) The Public Hearing met the notice requirements of Idaho Code Title 67, Chapter 65, and Bingham County Code Section 10-3-6.

The Board had no concerns in regard to the Application.

DECISION REGARDING BAUTISTA ESTATES SUBDIVISION

Commissioner Jackson moved to uphold the decision of the Planning & Zoning Commissions recommendation and approve the Bautista Estates Subdivision, consisting of 3-lots, located at approx. 159 E. 350 N., Blackfoot, ID, on approx. 5.11 acres, as proposed by Property Owners, Selia and Gilbert Bautista Jr. Commissioner Jensen seconded. All voted in favor. The motion carried.

Request for Reconsideration/Judicial Review: Upon denial or approval of a zone change, with adverse conditions, pursuant to Idaho Code Section 67-6535(2)(b), the Applicant or affected person seeking Judicial Review of compliance with the provisions of this section must first seek reconsideration of the final decision within fourteen (14) days. Such written request must identify specific deficiencies in the decision for which reconsideration is sought.

Regulatory Takings: Additionally, the Applicant may request a regulatory takings analysis as per Idaho Code Section 67-8003. An affected person aggrieved by a final decision concerning matters identified in Section 67-6521(1)(a), Idaho Code may within twenty-eight (28) days after all remedies have been exhausted under local ordinance, seek Judicial Review as provided by Chapter 52, Title 67, Idaho Code.

EXECUTIVE SESSION

The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jensen moved to go into Executive Session pursuant to Idaho Code §74-206(1)(f), to communicate with legal counsel regarding pending/imminently likely litigation. Commissioner Jackson seconded. Both voted in favor. The Board moved into Executive Session at 2:30 p.m. Commissioner Jackson moved to go out of Executive Session. Commissioner Jensen seconded. The Board moved out of Executive Session at 2:49 p.m.

Decision: Commissioner Jensen moved to approve the 12 proposed conditions for the Krueger CUP and have Paul Rogers get the document sent to Legal Counsel for the Kruegers for further review. Commissioner Jackson seconded. All voted in favor. The motion carried.

MEETING TO SIGN THE ROCKY HOLLOW SUBDIVISION FINAL PLAT

Present: Tiffany Olsen- Planning & Development Director

The Board met to approve and sign the Rocky Hollow Subdivision Final Plat.

Decision: Commissioner Jensen moved to approve and sign the Rocky Hollow Subdivision Final Plat. Commissioner Jackson seconded. All voted in favor. The motion carried.

MEETING TO SIGN THE WHISPERING GROVE ACRES DEVELOPMENT AGREEMENT

Present: Tiffany Olsen- Planning & Development Director

The Board met to sign the Whispering Grove Acres Development Agreement.

Decision: Commissioner Jackson moved to approve and sign the Whispering Grove Acres Development Agreement. Commissioner Jensen seconded. All voted in favor. The motion carried.

THE MOTION PASSED TO DISMISS UNTIL FRIDAY MARCH 27, 2026

PAMELA W. ECKHARDT, CLERK
Lindsey Gluch- Commission Clerk-----

WHITNEY MANWARING, CHAIRMAN

STATE OF IDAHO)
 : ss. Friday, March 27, 2026
County of Bingham)

THE BOARD OF BINGHAM COUNTY COMMISSIONERS MET IN REGULAR SESSION. The following matters were considered:

PRESENT: Chairman Manwaring
 Commissioner Jackson
 Lindsey Gluch- Commission Clerk
EXCUSED: Commissioner Jensen

APPROVAL OF COMMISSIONERS AGENDA

Decision: Commissioner Jackson moved to approve Commissioners Agenda as posted. Chairman Manwaring seconded. Both voted in favor. The motion carried.

CASH WARRANTS

Cash Warrants were approved in the amount of \$150.00.

CLAIMS

Claims were approved in the amount of \$422,714.17.

PAYROLL

Payroll was approved in the amount of \$905,964.19.

Decision: Commissioner Jackson moved to approve Cash Warrants, Claims, Administrative Documents and Personnel Action Forms. Chairman Manwaring seconded. Both voted in favor. The motion carried.

APPROVAL OF LETTER OF SUPPORT FOR SNAKE RIVER SCHOOL DISTRICT

The Board met to approve and sign a letter of support for the Snake River School District to apply for the School Violence Prevention Program (SVPP) grant.

Lindsey Gluch, Commission Clerk, presented the letter of support on behalf of Sherilynn Bair and explained that if the grant is awarded, the funding would be used to not only enhance physical security measures but also foster a culture of safety and mutual respect within the schools.

The Board had no concerns.

Decision: Commissioner Jackson moved to approve and sign the Letter of Support for Snake River School District. Chairman Manwaring seconded. Both voted in favor. The motion carried.

RESOLUTION 2026-24

The Board met to approve and sign Bingham County Resolution 2026-24, a resolution for destruction of records for the Sheriffs Office.

Decision: Commissioner Jackson moved to approve Bingham County Resolution 2026-24, a resolution for destruction of records for the Sheriffs Office. Chairman Manwaring seconded. Both voted in favor. The motion carried and said resolution was approved as follows:

**BINGHAM COUNTY
RESOLUTION 2026-24**

**RESOLUTION REGARDING THE DESTRUCTION OF RECORDS
FOR THE SHERIFFS OFFICE**

WHEREAS the Bingham County Sheriffs Office has requested permission to destroy certain records; and

WHEREAS the Idaho Code §31-871 empowers the Board of County Commissioners with the responsibility for classifying records for purposes of retention and destruction; and

WHEREAS the Sheriffs Office has represented that all records for which destruction is sought pertain to matters which have been concluded for the designated period of time allowed in sections of Idaho Code; and

WHEREAS none of the records for which destruction is requested are those required to be kept by the County permanently and indefinitely pursuant to I.C. §31-709;

SHERIFFS OFFICE

See Attached "Exhibit A"

THEREFORE, it is hereby resolved that: The Sheriffs Office files are hereby classified as "temporary," as defined in I.C. §31-871(1)(d). Furthermore, such records may now be destroyed.

Dated this 27th day of March 2026.



ATTEST:

Pamela W. Eckhardt

Pamela W. Eckhardt
Bingham County Clerk

BINGHAM COUNTY COMMISSION

Whitney Manwaring
Whitney Manwaring, Chairman

Eric Jackson
Eric Jackson, Commissioner

Drew Jensen, Commissioner



BINGHAM COUNTY
SHERIFF JEFF GARDNER

(208) 785-4440
501 N. MAPLE ST. #405
BLACKFOOT, ID 83221

County Records Destruction list

March 23, 2026

Bingham County Sheriff's Office Records is requesting approval for destruction of the following items:

- Box 1: Jail Jackets 25805-25892.1
- Box 2: Jail Jackets 25892.2-25924.1
- Box 3: Jail Jackets 25924.2-25958
- Box 4: Jail Jackets 24908-24935 & 25959-25968
- Box 5: Jail Jackets 24936-24990
- Box 6: Jail Jackets 24991-25061
- Box 7: Jail Jackets 25062-25111
- Box 8: Jail Jackets 25112-25164
- Box 9: Jail Jackets 25165-25194
- Box 10: Jail Jackets 25195-25227
- Box 11: Jail Jackets 25228-25261

Kaitlin Smith
Records Clerk

KimberLee Arms
Office Manager

APPROVAL & SIGNING OF COMMITMENT TO VOLUNTEERISM PROCLAMATION IN BINGHAM COUNTY

Present: Jerry Gwynn- JustServe Bingham County

The Board met to approve and sign the Commitment to Volunteerism Proclamation in Bingham County.

Decision: Commissioner Jackson moved to approve and sign the Commitment to Volunteerism Proclamation in Bingham County. Chairman Manwaring seconded. Both voted in favor. The motion carried and said Proclamation was signed as follows:

BINGHAM COUNTY COMMISSIONERS

Whitney Manwaring, Chairman

Eric Jackson

Drew Jensen



Lindsey Gluch, Commission Clerk
501 N. Maple Room 204
Blackfoot, ID 83221
Phone (208) 782-3013
Fax (208) 785-4131

COMMITMENT TO VOLUNTEERISM IN BINGHAM COUNTY

WHEREAS, we firmly believe that the values of compassion, empathy, and community support are the foundation of a united harmonious society and fosters connections that transcend differences; and

WHEREAS, the strength and prosperity of our county is based in the selflessness of its residents to serve and uplift one another; and

WHEREAS, we acknowledge the profound impact that can be achieved when we extend a helping hand to our neighbors, especially those of diverse backgrounds and lifting them up and collectively working to improve lives; and

WHEREAS, we nurture a culture of giving within Bingham County, emphasizing that volunteerism is not just a duty but a source of personal fulfillment and community strength; and as we work side by side with and learn from each other, mutual understanding increases, misconceptions can be corrected, and new friendships are built; and


WHEREAS, we urge all citizens to care for one another, volunteer, and engage in acts of service and kindness that contribute to our county's betterment and its inhabitants' well-being, regardless of background or belief; and

WHEREAS, Bingham County has joined a growing list of supporters in making a commitment to volunteerism;


NOW, THEREFORE, WE, the undersigned, do hereby commit to promoting volunteerism, leveraging JustServe.org, to make it easier for the residents to find and engage in volunteer opportunities and will regularly acknowledge and celebrate the contributions of volunteers.

DATED this 27 day of March 2026.

ATTEST:


Pamela W. Eckhardt
Bingham County Clerk


Whitney Manwaring, Chairman


Eric Jackson, Commissioner

Drew Jensen, Commissioner



"Potato Capital"

EXECUTIVE SESSION

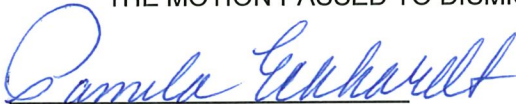
The Board met to hold an Executive Session pursuant to Idaho Code §74-206(1)(d), to consider Records that are exempt from public disclosure. Commissioner Jackson moved to go into Executive Session pursuant to Idaho Code §74-206(1)(d), to consider records that are exempt from public disclosure. Chairman Manwaring seconded. Both voted in favor. The Board moved into Executive Session at 8:47 a.m. Commissioner Jackson moved to go out of Executive Session. Chairman Manwaring seconded. The Board moved out of Executive Session at 9:03 a.m.

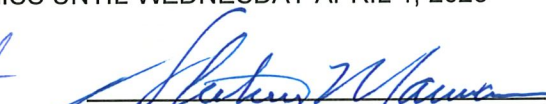
Decision: Commissioner Jackson moved to approve the prior approval for Endpoint Management Software. Said purchase is in the amount of \$25,639.20, which is to be paid from Fund: 01-14-524-0001 (\$15,847.20) and Fund: 01-14-492-0001 (\$9,792.00). Chairman Manwaring seconded. Both voted in favor. The motion carried.

CLAIMS FOR THE PREVIOUS MONTH WERE APPROVED AS FOLLOWS:

Current Expenses	\$666,101.90	Weeds	\$4,409.20
Road & Bridge	\$269,750.93	Emergency Communication.....	\$18,079.97
Justice Fund	\$555,235.39	Road & Bridge Special Proj.....	\$4,500.00
District Court.....	\$81,259.08	Waterways.....	\$1,021.29
Fair District.....	\$11,000.00	Treatment Courts.....	\$4,012.04
Preventative Health.....	\$14,000.00		
Parks & Recreation.....	\$11,950.54		
Revaluation.....	\$39,801.12		
Solid Waste	\$207,091.28		
Tort.....	\$1,436.84		
Veterans Memorial.....	\$125.00		

THE MOTION PASSED TO DISMISS UNTIL WEDNESDAY APRIL 1, 2026


 PAMELA W. ECKHARDT, CLERK
 Lindsey Gluch- Commission Clerk-----


 WHITNEY MANWARING, CHAIRMAN